



**BRANCHING
OUT2024**

The 2024 Green Industry Show & Conference (GISC)

Westerner Park, Red Deer, AB
November 20 & 21, 2024

Exhibitor Information Package

This document contains important instructions that will make your participation at this year's show a pleasant experience.

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GISC CONTACT INFORMATION:

Trade Show Co-ordinator: Lisa Brick

Toll-free: 1-800-378-3198

Direct: 587-404-1346

E-mail: lisa.brick@landscape-alberta.com



DISPLAY EQUIPMENT/MATERIAL DROP-OFF & SET-UP

► Tuesday, November 19, 2024- Booth Set-up

Westerner Park is located on the south east end of Red Deer, AB just off of Queen Elizabeth Highway at 4847A 19 Street, T4R 2N7. Exhibit equipment/material drop-off on Tuesday, November 19 will be subjected to specific times, see below.

During set up all exhibitors are to proceed to the rear of the **NEERALTA PAVILION** loading area. Enter the Neeralta Pavilion through the overhead doors in the loading area, not the front doors of the building.

If you require the use of the loading area, whether it is a personal vehicle, pick-up or transport truck, you must follow the assigned time schedule as shown on the plan below. **Please note** that the loading area does not have a loading dock. If you require a loading dock for a large truck, please advise us so that we can make arrangements with the facility.

Exhibitors who **do not** require the use of the loading area (carry in material from the parking area) can set up at any time between 8am - 7pm.

Exhibitors who miss their targeted move-in time may have to wait until the loading area is free. After 3:00 pm any exhibitor may access the loading area.

Doors to the Show Hall will be open from 8:00 am - 7:00 pm.
(Loading area opens at 8:00 am.)

Booths must be completely set up by 7:00 pm. The doors to the pavilion will be locked at 7:00 pm with no re-entry permitted until 8:30 am on Wednesday, November 20, 2024.

MOTORIZED VEHICLE /EQUIPMENT

Before any motorized vehicle /equipment may enter the Neeralta Pavilion, please ensure the fuel does not exceed one quarter (25%) of the tank capacity or 20L whichever is less.

Once inside, tanks must be tapped shut. Keys must be kept on site in the event of an evacuation. No propane is permitted inside any part of Westerner Park.

UNLOADING INSTRUCTIONS

Please unload your equipment/materials from your vehicle as quickly as possible and remove your vehicle from the loading/unloading area **immediately**. Do not leave your vehicle unattended. Vehicles parked in 'restricted areas' will be ticketed.

No booth set-up permitted on Wednesday, November 19th.
Minor adjustments to displays only.
(Exhibitor access as of 8:30 am.)
Trade Show opens at 10:30 am.

NO ONE UNDER THE AGE OF 16 IS PERMITTED ON THE SHOW FLOOR DURING MOVE-IN OR MOVE-OUT TIMES
SAFETY BOOTS ARE REQUIRED

MOVE - IN
8:00 AM - 7:00PM

NEERALTA PAVILION



MOVE IN - NOV 19, 2024

- 8:00AM - 9:30AM
- 9:30AM - 11:00AM
- 11:00AM - 12:30PM
- 12:30PM - 1:30PM
- 1:30PM - 3:00PM
- 2:00PM - 3:00PM

NOTES:

EXHIBITORS THAT MISSED THEIR TARGETED MOVE IN TIME WILL MOVE IN 3:00PM - 7:00PM AS PER THE EXHIBITOR MANUAL

WESTERNER PARK ACCESS AND PARKING

ALL VEHICLES - TRUCKS, TRAILERS, PERSONAL VEHICLES. Enter Westerner Park via the NORTH GATE located off of 19 Street.

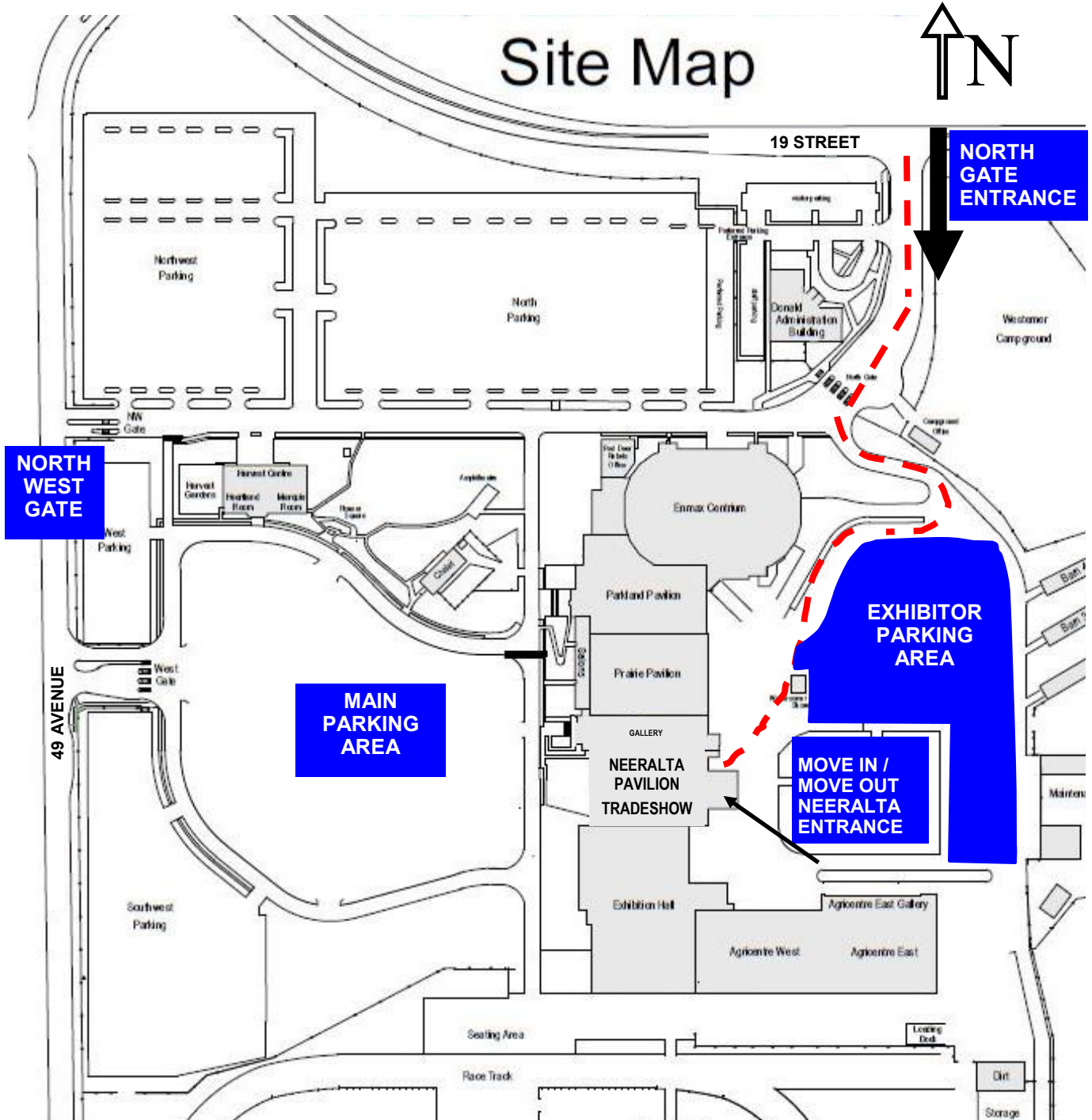
An exhibitor parking area is located behind the NEERALTA Pavilion.

Please observe all times traffic signs. Vehicles parked in 'restricted areas' will be ticketed and towed.

DAILY PARKING - No charge to exhibitors

Exhibitors may park their large trucks, trucks with trailers or personal vehicles in the exhibitor parking area behind the pavilion; parking is first-come-first-served. Overnight parking is permitted here.

Over night parking is **NOT** permitted at the main parking area at the front of the pavilion.



GOODKEY SHOW SERVICES - MATERIAL HANDLING & FORKLIFT, ETC.



Decorating | Graphic Design | Logistics | Customer Service

Goodkey Show Services Ltd. is the official general service contractor for the 2024 Green Industry Show.

NOTE: No hard copy of the Goodkey Show Services forms are supplied. To order online you will need to go to the Goodkey website: www.goodkey.com. From there you will need to Register or login, if you already have an account with them.

Access a PDF of their forms is available on the GISC website: https://www.greenindustryshow.com/?page_id=1804

To take advantage of discount pricing all completed forms and full payment must be received by the discount deadline **October 30, 2024.**

2024 Welcome Back Special

Exhibitors will receive one -1500 watt outlet.
Fork lift services (up to 3 skids per exhibitor)

The following services are supplied by
Goodkey Show Services :

- A. CARPET
- B. ELECTRICAL / POWER
- C. SIGN AND BANNER HANGING
- D. FURNITURE
- E. OPTIMUM FURNITURE
- F. DRAPE & TABLES
- G. ACCESSORIES
- H. DISPLAY ACCESSORIES
- I. OCTANORM BOOTHS & ACCESSORIES
- J. SIGNAGE & DIGITAL PRINTING
- K. PRINT READY GRAPHIC GUIDELINES
- L. EXHIBIT BOOTH VACUUMING & CLEANING
- M. INSTALLATION & REMOVAL IN-BOOTH FORKLIFT
- N. INSTALLATION & DISMANTLE LABOUR
- O. POST SHOW STORAGE
- P. MATERIAL HANDLING (FORKLIFT)
- Q. ADVANCE WAREHOUSE SHIPPING
- R. CUSTOMS BROKERAGE

♦ Online ordering:

Event Name: **Green Industry Show 2024**
Event Code: **GIS11202124**

Event Date: **November 20-21, 2024**
<https://www.goodkey.com/admin/login.cfm>

ONLINE ORDERING PROCEDURE

Go to www.goodkey.com

1. Click "**ORDER ONLINE**" from the menu near the top of the page.
2. Register your company if you have not done so at the Goodkey site before. **Please note: Your Default Username will be your e-mail address, and the pre-selected password is "blue". You can then go into your account and change your password.*
3. Put in "show code" **GIS11202124**
4. You are now at the show info page. That will tell you the move-in and move-out information along with the furnishings and colors that are supplied by your show organizer.
5. If you would like to order extra furnishings, material handling, labour, etc., please click on "**main**" on top of the page.
6. Click on the sub-category products or services of your choice.
7. To add to your order, select the options beside the photo then "**Add item to cart**". Click "**Back to order online**" by the "View my cart" to return to the main order directory.
8. Once you are completely satisfied with your order (s) click on "confirm my cart" at the bottom of the page.
9. Click the terms and conditions box - please note instructional pop up and click "**OK**".
10. Click "pay online" and complete the required fields.
11. Click "complete payment" and print your receipt.

The system will automatically send you the confirmation of your order through the email you have provided at the time of registration.

Direct requests directly to Goodkey Show Services:
Toll-free: 1-877-726-2211 or 780-426-2122

Email: info@goodkey.com or
exhibitorservices@goodkey.com

LIGHT MATERIAL HANDLING/ PORTERING

Assistance to move lightweight material from your vehicle onto carts and to your booth is included in your booth fees. Exhibitors are responsible for ordering and paying for all other services, as these are not included in your booth fees.

GOODKEY SHOW SERVICES - CONTINUED

Booth set-up may continue until **7:00 pm on Tuesday, November 19**. The doors to the trade show area will be locked at 7:00 pm with no re-entry permitted until 8:30 am on Wednesday, Nov. 20, 2024.

A/D/E/F/G/H) CARPET, BOOTH FURNITURE, TABLES, CHAIRS, DRAPE & ACCESSORIES are the sole responsibility of the exhibitor as they are not included in booth fees.

B) ELECTRICAL & POWER. One (1) 1500 watt outlet is supplied per exhibitor. If you require lighting, power cords, additional outlets, etc. they will have to be ordered.

C) SIGN & BANNER HANGING. If you require this service refer to the Goodkey Show Services forms for complete details.

I) OCTANORM EXHIBITS & ACCESSORIES

An extensive line of products are available to create your one of a kind booth or display.

J/K) SIGNS & GRAPHICS

Goodkey in-house graphics department can take care of all your sign and graphic needs.

L) VACUUMING & CLEANING

Exhibitors are responsible for cleaning their exhibit space. Show Management provides janitorial service for aisle carpet only. Cleaning staff will not enter any exhibit for the purpose of sweeping or dusting.

M) INSTALLATION & REMOVAL IN-BOOTH FORKLIFT.

On-site forklift fee: **\$85.00-\$170.00 per hour**. For complete material handling information or to order go to: <https://www.goodkey.com/admin/login.cfm>

N) INSTALLATION & DISMANTLE LABOUR

Rates are charged per person at a minimum of two (2) hours. Rates from **\$87.00 - \$175.00 per hour**.

O) POST SHOW /OVERNIGHT STORAGE.

Clean-up / disposal charges will apply if all booth material is not removed or placed in garbage bins after the show. Any cartons/crates/pallets or other material not removed from the show floor or storage area five hours after the official show closing will become the property of the show and disposal charges will be billed to the exhibitor.

To avoid extra charges make arrangements with your carrier to pick-up your empty cartons/crates or pallets. If you require this service order through Goodkey Show Services.

P) MATERIAL HANDLING and FORKLIFT SERVICE: up to 3 skids per exhibitor of forklift service is included in your booth - extra freight will require additional booking.

Material handling/forklift fee is **\$61.80 per 100 lbs.** (*minimum \$123.60 charge*). This includes: delivery and storage of shipment up to 1 day prior to show opening, delivery to show site and to booth area, removal of empty containers from booth to storage area, returning empty containers to booth upon show closing, reloading of shipment from booth to exhibitor arranged outboard carrier.

Q) ADVANCE WAREHOUSE SHIPPING

DO NOT SHIP ANY MATERIAL DIRECTLY TO WESTERNER PARK. Please refer to Goodkey Show Services Ltd. Advance Warehouse order form for details. Advance shipments are accepted from **Wednesday, October 19, 2024 to Wednesday, November 12, 2024.**

DO NOT ship any material to the Green Industry Show Management office.

Direct Shipments:

Direct ship to Westerner Park is for shipments arriving on Tuesday, November 19, 2024 ONLY. Warehouse receiving is from 8:00am-6pm.

R) CUSTOMS BROKERAGE

Refer to the Goodkey Show Services forms for complete details for customs and logistics.

ON-SITE STORAGE

Empty cartons/crates/pallets may not be stored in booths. Packing boxes and display storage cases, etc. must not be visible in your booth display.

A designated storage area will be available (trailer on-site). You may self-store boxes, crates and pallets at no extra charge. If you are unable to move your items yourself, order through with Goodkey Show Services - Material Handling. It is the responsibility of the exhibitor to arrange for pallets and packing material to be removed from the show floor at the end of set-up day. If not removed Goodkey will remove debris and charge it back to the exhibitor. Please note GISC, Goodkey Show Services and Westerner Park will not be held liable for lost items.

AUDIO VISUAL EQUIPMENT

PARKLAND AUDIO VISUAL is the official audio-visual partner at Westerner Park. Email your name, your company name, email address and phone number and your request. The deadline for ALL audio visual equipment requests is **October, 11, 2024.**

DISPLAY BOOTH CONFIGURATION & SET-UP

Please see diagram on right.

Displays and signs are not permitted above an 8' height. A non-illuminated flat, stationary, sign may extend above the back wall to a maximum height of 12'. The reverse must be clean, in good repair and cannot show the business name.

Equipment and/or vehicles used for display purposes must be confined to the booth dimensions. No vehicles and/or equipment may protrude into the aisles. Key must be kept on-site in the event of an evacuation.

Buckets on tractors/loaders must not extend over the centre aisle or adjacent booth. Any machinery with hydraulic attachments extended in the 'up position' must be secured with safety locks/clamps.

Carpet and flooring material must remain inside the confines of the booth dimensions. Painting, nailing, drilling or screwing into the floor, walls or any part of the building is NOT permitted.

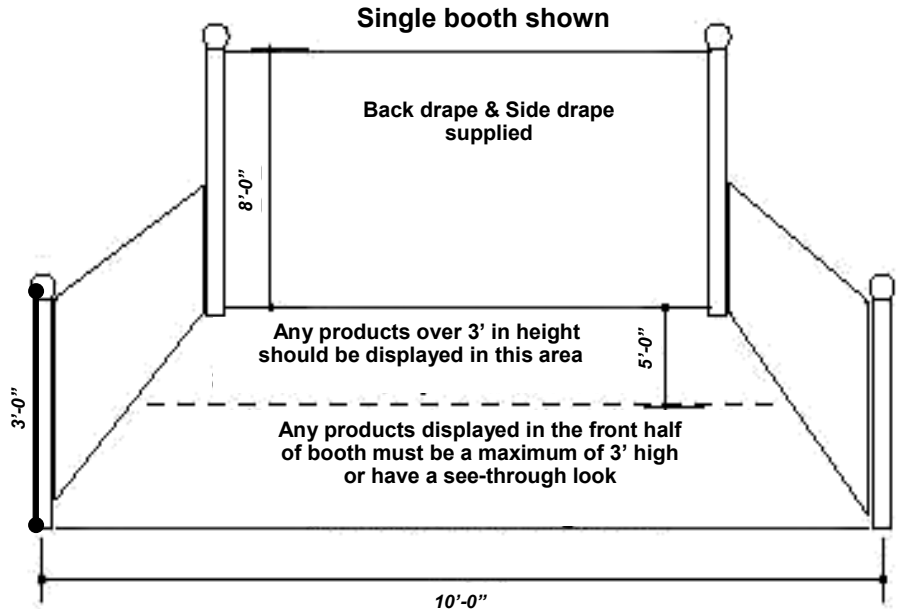
STAND-ALONE BOOTHS

A stand-alone booth is defined as a block of booths completely surrounded by aisles.

The visual creation of stand-alone booth displays should be done with the visibility of neighboring booths in mind. No perimeter wall or structure is permitted above 4' unless of a see-through nature.

Display structures such as towers are permitted to a maximum height of 14'.

Careful consideration must be given to the placement of the 14' structure maximum. As a general rule this should be centered in the booth space.



ALL BOOTHS

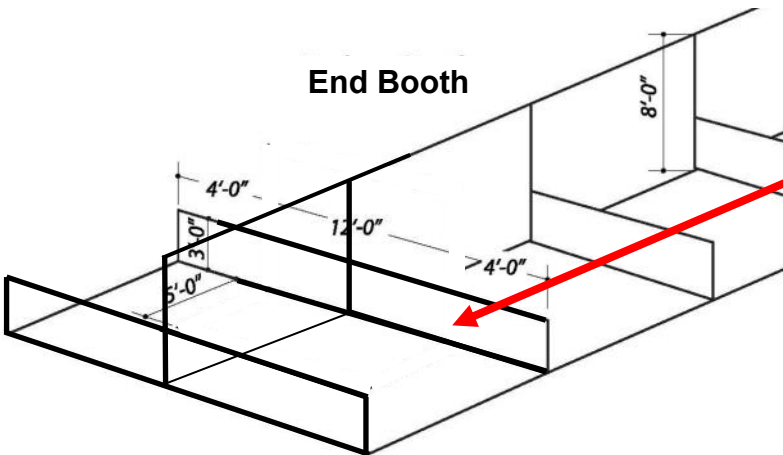
No part of any booth display is permitted to extend beyond booth boundaries. GISC Management will be charged with the interpretation of the rules and any violation will be immediately corrected.



LARGE FABRIC COVERED DISPLAYS

As per the Alberta Fire Code, all large fabric displays must have proof they are flame retardant, with sticker sewn onto display. Certificate of compliance must be available onsite.

(Certificate would have been supplied when banner was purchased.)



DISPLAY COLOUR SCHEME

Display curtain colour is Silver.

Aisle carpet is Blue Jay.

GENERAL INFORMATION

TRADE SHOW HOURS

► **Wednesday, November 20**
10:30 am – 4:30 pm

► **Thursday, November 21**
10:30 am – 3:30 pm

OFFICIAL WEBSITE

The official website for the Green Industry Show & Conference is: www.greenindustryshow.com. All exhibitor forms can be accessed through the website under the Exhibitor Information page.

EXHIBITOR BADGES - ORDER ONLINE

Exhibitor badging will be done through CONEXSYS Registration.

Please pre-order your exhibitor badges for all staff expected to work your booth. (Exhibitor badges are limited to persons actually staffing your booth.) This will save you time onsite. Each exhibiting company will receive an email with a direct link to register booth staff via the online registration system. An email will be sent to the contact person on file. Please wait until you get your exhibitor portal login email to begin to register exhibit staff. The email subject line is: **GISC 2024 Exhibitor Portal Login & Booth Rep Registration**

Badges are not required for move-in. Badges will be available for pick-up on-site at the REGISTRATION DESK during move-in after 10:00am on November 19 and starting at 8:30am through show hours on November 20-21. You will not be permitted to enter the show floor without a badge. Each company is allotted 10 badges. Additional badges may be requested.

LEAD RETRIEVAL SYSTEM

CONEXSYS Lead Retrieval System is available to order for the 2024 Green Industry Show.

MYLEADS - Standard.

A small, light weight & easy to carry scanner, equipped with just one key, allows for easy and straight forward use. Equipped with 128 KB of memory, it provides an economical method of collecting leads. An electronic file is provided within one business day after the show closes. No electrical power required.

Early Bird rate, till November 8: \$225.00 + GST.
Regular rate, after November 8: \$275.00 + GST.
(MYLEADS Mobil App - also available.)

Order form attached.

WATER FOR PLANTS, FOUNTAINS

Access to water for plants or fountains is available in the loading bay area. Please bring your own bucket / hose as these are not provided by Westerner Park. It is prohibited to use indoor drains to drain large amounts of water.

INTERNET CONNECTION

Wireless internet service is available free of charge at Westerner Park, Neeralta Pavilion.

EXHIBITOR SOLICITATIONS/TERRITORY

Exhibitors must limit their activities to within the confines of the booth space. Exhibitor activities must be conducted in a manner consistent with the non-interference of activities legitimately exercised by other exhibitors.

Any firm or organization not assigned booth space inside the exhibit hall will not be permitted to solicit within the trade show area. Please report this activity to GISC Management. Violators may be asked to leave the show and be banned from future shows if they do not comply.

CHARACTER OF EXHIBITS

GISC Management retains the right to restrict exhibits to products and services of interest to and related to the horticultural industry. Management also reserves the right to restrict exhibits because of noise, method of operation, materials, or for any reason that is objectionable, and also to prohibit or to evict any exhibit which, in the opinion of the Management, may detract from the general character of GISC. This restriction includes persons, things, conduct, printed matter or anything of a character that the GISC Management determines objectionable. In the event of such restriction or eviction, GISC is not liable for any refunds on rentals or other exhibit expenses.

SECURITY

GISC Management encourages exhibitors to have at least one employee in their booth during move-in and move-out hours. In all cases, the ultimate responsibility of security lies with the exhibitor at all times. GISC or Westerner Park will not be held liable for the loss or theft of any items in the exhibit booth or storage areas. During show hours exhibitor's must wear their name badges at all times to gain access to the show hall. The hall will be locked during off-show hours and overnight security will be provided.

INSURANCE

The exhibitor is responsible for obtaining adequate insurance covering personnel, exhibit material and equipment for the duration of the show move-in, show days, and move-out, including public liability,

property damage, fire and theft, and business interruption, however caused. ***Proof of insurance is required. Form attached. Send copy via email to lisa.brick@landscape-alberta.com by October 31, 2024.***

NON-SMOKING

Smoking is not allowed anywhere within the confines of Westerner Park building or within 15 feet of any doorway.

COMBUSTIBLE MATERIAL

1. The Fire Marshall has final authority regarding the types of material that can be displayed in the show halls. Please call if you are not sure your products/materials meet code. Straw or hay for display, helium balloons, nails and /or tracks to hang items on walls are not permitted.
2. Pumps and electric motors may be used for display purposes provided they are quiet and do not interfere with adjacent exhibitors. Flammable or combustible and/or compressed gases shall not be used or displayed. The use of spray paint is strictly prohibited inside Westerner Park.
3. Propane vehicles must NOT come into the building with propane tank attached. Propane tanks are prohibited within the building.
4. The use of candles and / or all types of open flames is strictly prohibited on Westerner Park grounds.

SPECIAL EQUIPMENT RESTRICTIONS

Floor protection must be placed under all vehicles not on cement flooring. The operation of oil, natural gas or gasoline engines is prohibited in exhibit areas. No vehicles are permitted to be turned on during show hours. Fuel tanks shall be limited to 25% capacity or 20L, whichever is less, in the exhibit area. Gas caps must be locked or sealed closed with tape. All battery cables must be disconnected and cable ends taped to meet Fire Department Regulations. Keys must be kept on-hand in the event of an evacuation.

Audio visual equipment shall be limited in its operation to sales demonstrations only, must not be noisy and shall not be used to attract or amuse visitors. All audio visual equipment shall be in accordance with the requirements of fire prevention authorities and in harmony with any agreement entered into with GISC and the Management of the facility. The use of loud speakers and public address equipment by exhibitors is absolutely prohibited.

Banners/Décor:

1. As per Alberta Fire Code, all banners, signs and hanging décor are subject to and must be CAN/ULC-S109 certified or proof of other fire retardant steps is required before hanging.

2. Certificate of compliance is required by Westerner Park upon order, and items will not be hung without proper documentation on file.
3. All banners MUST be hung by Goodkey Show Services. Please contact them for this service.

Canopies/Tents:

1. All tents and canopies must be approved for indoor use and have a permanently attached label indicating conformance to CAN/ULC-S109, "Flame Rests of Flame-Resistant Fabrics and Films".
2. Booths that include tents, canopies and/or other structures inside a building shall not be constructed with any roof, ceiling or other obstruction greater than 9.2m² (100 sq ft) without written approval from Westerner Park. Structure can not be located under any overhead sprinkler and contents will need to pass inspection in addition to meeting all additional regulations (such as fire extinguisher or smoke alarm) for structures over 100 sq ft.

NON-COMPLIANCE TO RULES AND REGULATIONS

Each exhibitor and employees, substitutes or aides, agrees to abide by the Terms of Agreement and by subsequent amendments and additions considered by GISC Management to be in the best interest of all exhibitors. Upon non-compliance with the terms formulated, GISC Management reserves the right to prohibit, reject or eject any exhibitor, exhibitor's representative, exhibit (in whole or in part), or visitor, with or without giving cause. In the event of restriction or eviction, GISC is not liable for any refunds on rentals or other exhibit expenses.

AMENDMENT TO RULES

GISC Management shall retain the right to interpret the rules and regulations or make such judgments as may appear to be in the best interests of the entire exposition.

CUSTOMS & OR TRANSPORTATION CARRIER

Goodkey Show Services- Customs and Logistics is the one-source solution for customs and transportation services. Customs and Transportation forms are available through Goodkey online ordering: <https://www.goodkey.com>

A PDF copy of the forms are also available on the Green Industry Show & Conference website: https://www.greenindustryshow.com/?page_id=1804

MOVE-OUT PROCEDURES

► Thursday, November 21, 2024 4:00 pm – 10:00 pm

To alleviate traffic congestion during the Move-Out, the following time slots must be adhered to:

- ◆ **4:00 pm – 5:00 pm**
*Small vehicles, Mini van or car,
Pickup truck (NO trailer)*
- ◆ **5:00 pm – 6:30 pm**
*Pickup truck with trailer, Cube vans,
Larger trucks*
- ◆ **After 6:00 pm**
*Trucking companies
Couriers*

PERSONS UNDER THE AGE OF 16 ARE NOT PERMITTED ON THE TRADE SHOW FLOOR DURING MOVE-IN OR MOVE-OUT TIMES.

Note: Goodkey Show Services will supply each exhibitor with the 'Move-Out Instructions' on Thursday morning, November 21, 2024.

Trucks and/or heavy equipment can only exit through the loading dock area.

BOOTH DISMANTLING IS NOT PERMITTED PRIOR TO 3:30 PM. Exhibitors removing display items prior to show closing may forfeit their right to exhibit in future shows. Tear down /move-out is defined by law as a construction zone; as such CSA approved safety footwear is required.

Please do not place any display materials or equipment in the show hall aisles until the carpet has been removed immediately following the official show closing time.

Move-out will commence immediately after the trade show closure, and aisle carpet is removed, on Thursday, November 21, 2024 at 4:00 pm and must be completed by 10:00 pm.

Clean-up / disposal charges will apply if all booth material is not removed or placed in garbage containers after the show. Any cartons/crates/pallets or other material not removed from the storage area five hours after the official show closing will become the property of the show and disposal charges will be billed to the exhibitor. To avoid extra charges make arrangements with your carrier to pick-up your empty cartons/crates or pallets. There is no overnight storage. Contact Goodkey Show Services to make arrangements for extended storage.

It is mandatory that all shipments, other than those being taken out by personal vehicles, have a completed Outbound Bill of Lading; which are available will be available at the Goodkey Show Services service desk.

If your booth content has been sold to a third party for pick-up, please complete an Outbound Bill of Lading available at the Goodkey Show Services service desk.

If your booth material is being picked up by a trucking company or courier, exhibitors need to make sure that it is clearly and correctly labelled and that an Outbound Bill of Lading is completed. GISC, Goodkey Show Services or Westerner Park is not responsible for any equipment/material remaining on the show floor.

YOU MUST ADVISE YOUR CARRIER ABOUT THE PROPER MOVE-OUT TIMES.

HOTEL ACCOMMODATION

► Red Deer Resort & Casino

3310 - 50 Avenue , Red Deer, AB T4N 3X9
Web: <https://rdrcasino.ca/>

November 18-21, 2024 - Monday to Thursday
Rooms starting at: \$139.00 + tax
Suites starting at: \$179.00 + tax

To reserve online please use this link:

[ONLINE RESERVATIONS](#)

or call 1.800.662.7197 and ask for the **Landscape Alberta** block.

Reservation **Deadline: October 14, 2024**

All guest room rates are non-commissionable and quoted exclusive of applicable federal, provincial, and local taxes in effect at the time of check out, which are currently 4% Tourism Marketing Levy and 5% Goods & Services Tax as well as the following automatic charges: 2% Destination Marketing Fee.

After this date, all further requests for guestrooms will be subject to availability and our prevailing guestroom rates. Rates are based on single and double occupancy.

- Complimentary WiFi in rooms
- Indoor swimming pool and whirlpool
- Fitness centre
- Free onsite parking
- Onsite restaurant, bar/lounge
- Room service
- Salon
- 24 hour business centre

Note:

You may have been contacted by a third party calling to 'assist' you with booking a hotel room.

This person/company is NOT in any way associated with Landscape Alberta or the Green Industry Show & Conference. We have not authorized anyone to contact exhibitors to book their rooms for them.

Exhibitors are responsible for booking their own hotel accommodations. *We continue to say, 'Beware' of housing pirates.*

GISC Management

1 FREE
CONFERENCE PASS
FOR EXHIBITORS

EXHIBITOR COMPLIMENTARY PASS

Each exhibiting company will receive one (1) full 2-day conference pass, FREE*, a \$375.00 value.

Never attended The Green Industry Conference? Here is your chance - it doesn't get any better than a free pass! Regularly attend? Consider this an added bonus for yourself or a staff member!

*To receive your free pass **you must pre-register by November 14, 2024** to take advantage of this offer. Only 1 free pass per company. Registrations received after this date are subject to regular conference rates.

If you want to register additional staff, do so before **November 1, 2024** to ensure you receive the Early Bird conference rate.
(Regular rates apply after November 1, 2024)

The two-day conference begins with a keynote speaker at 7:55 am both days. There are four (4) session rooms with a total of 24 sessions to choose from.

CLAIM YOUR PASS

Each exhibiting company will be given a code for

one (1) conference pass. The pass can only be assigned to one person, so please determine which staff member will redeem the pass and use it when you register them through your Exhibitor Portal.

Your code is contained in your Exhibitor Portal profile page near the bottom and you will be able to see it when you access your Exhibitor Portal using the link in the Exhibitor Portal Login email you received.

To use the code

1. In your Exhibitor Portal take note of your code located in the "Misc Details" section and then click on "Add New Representative"
2. Fill in the information and select "Conference All Access" from the list of Registration Fees (it will be defaulted to Booth Staff when you arrive on this page).
3. Select any additional items you wish to add on (fees apply)
4. Scroll to bottom and put code in the Discount Code box and then Continue to payment.





Landscape Alberta
18051 - 107 Avenue NW, Edmonton, Alberta, Canada T5S 1K3
Telephone: 780-489-1991 | Toll Free: 1-800-378-3198 | Direct: 587-404-1346
lisa.brick@landscape-alberta.com www.greenindustryshow.com

IMPORTANT NOTICE TO EXHIBITORS

LIABILITY INSURANCE

All trade show exhibitors are required to provide proof of general liability insurance in order to exhibit at the 2024 Green Industry Show.

Contact your insurance broker/agent today to obtain a current *Certificate of Insurance* naming Landscape Alberta as an additional insured.

- You insurance broker/agent may use the form on the reverse or their own.
- Certificate must be provided to show management no later than **October 31, 2024**. (Certificate may be faxed, mailed or emailed.)
- Certificate must cover the dates of November 19 - 21, 2024. (If purchasing 'event insurance' ensure the coverage for Thursday, November 21, 2024 does not expire until midnight.)

Please remember, a valid *Certificate of Insurance* naming Landscape Alberta as an additional insured is required in order for an exhibitor to set up their booth.

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EXHIBITOR ALERTS: ADVERTISING, ATTENDEE LISTS, HOTEL SOLICITATIONS

If you are contacted by a third party to advertise in their show guide or book a hotel room, DO NOT RESPOND or if they phone, just HANG UP.

Please see the detailed letter included in this mailing for more information.

1. The Green Industry Show produces their own show guide that includes a listing of all participating exhibitors and is published in the November/ December issue of the *Green for Life* magazine. Your listing is included in your booth fee and does not require an additional payment.
2. If you have been contacted by a company offering to "assist" with a hotel reservation, do not. They are NOT affiliated with the Green Industry Show & Conference in any way, nor have we given permission for them to contact you.

**Green Industry Show exhibitors are responsible
for directly booking their own hotel room.**

If you have any questions please contact me directly:
Lisa Brick, Green Industry Show Manager at 587-404-1346 or lisa.brick@landscape-alberta.com

Certificate of Insurance

EMAIL TO: lisa.brick@landscape-alberta.com

This is to certify that the Insured, named below, is insured as described.

This form, or your insurance broker's form, must be completed and signed by your insurer or insurance broker.

Note: 1. Proof of liability insurance will be accepted on this form or one generated by your insurer (with no amendments)
2. Insurance company must be licensed to operate in Canada

Named Insured	Telephone (including area code) ()
	Fax ()
Insured address (Street name, city, province and postal code)	

Type of insurance	Insurance company (full legal name)	Policy number	Effective date			Expiry date			Limits of liability (bodily injury & property damage inclusive)
			Year	Month	Day	Year	Month	Day	
Commercial General Liability									\$
<input type="checkbox"/> Umbrella <input type="checkbox"/> Excess									\$

Commercial General Liability: Occurrence Basis, Including Personal injury, Property Damage, Broad Form Property Damage, Contractual Liability, Non-Owned Automobile Liability, Owner's and Contractor's Protective Coverage, Products - Completed Operations, Contingent Employers Liability, Cross Liability Clause and Severability of Interest clause.

Landscape Alberta who own and operate the Green Industry Show & Conference (GISC) have been added as an additional Insured but only with respect to their interest in the operations of the Named Insured.

Type of insurance	Insurance company (full legal name)	Policy number	Effective date			Expiry date			Limits of liability (bodily injury & property damage inclusive)
			Year	Month	Day	Year	Month	Day	
Motor Vehicle Liability									\$

Motor Vehicle Liability — must cover all vehicles owned, operated by, or on behalf of the insured.

This is to certify that the Policies of Insurance as described above have been issued by the undersigned to the Insured named above and are in force at this time.

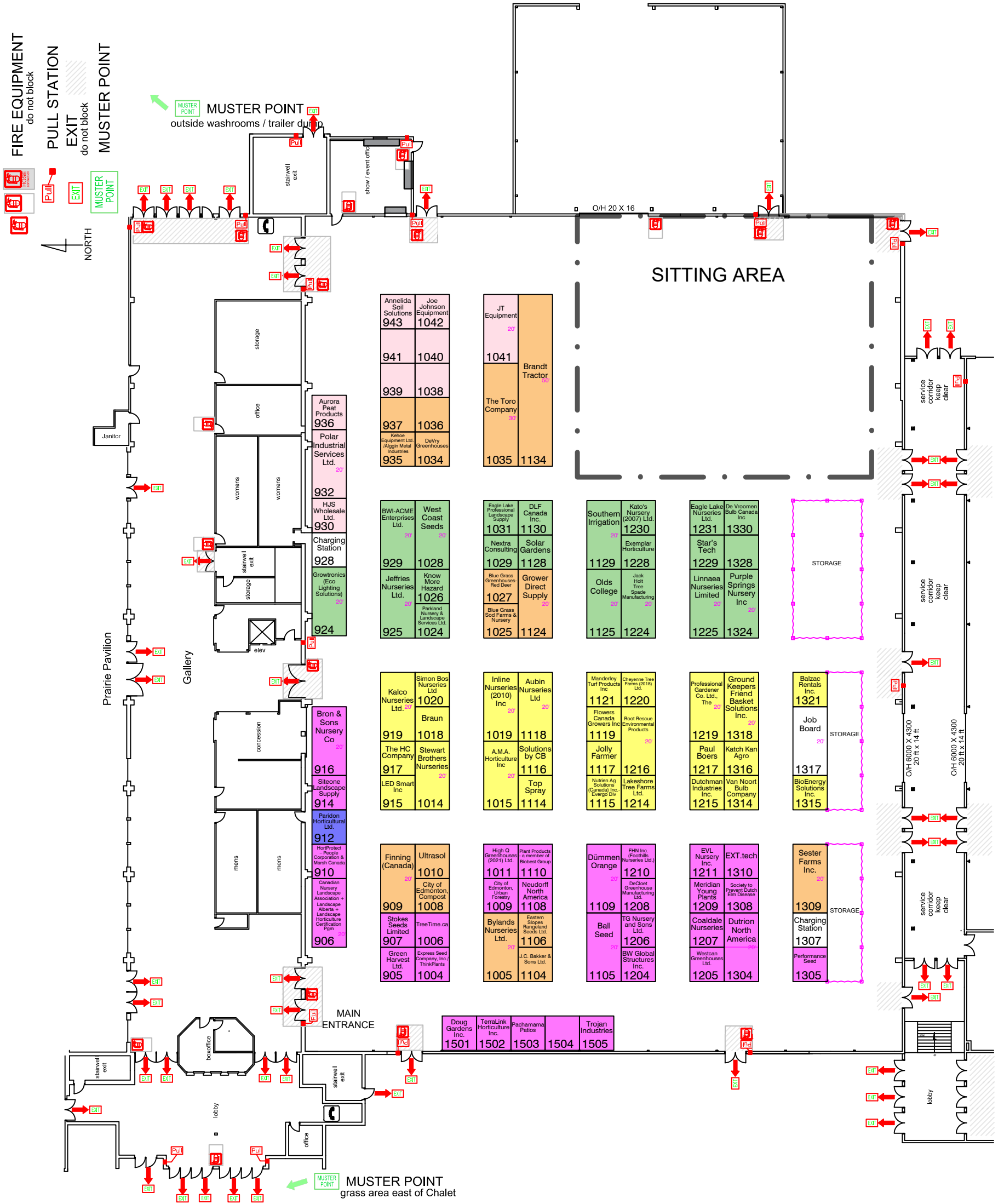
If cancelled or changed in any manner that would affect Landscape Alberta and the Green Industry Show & Conference (GISC) or other scheduled additional Insured for any reason so as to affect this certificate, thirty (30) days prior written notice by registered mail or email will be given by the insurer(s) to:

Landscape Alberta
18051 - 107 Avenue NW
Edmonton, AB T5S 1K3
Email: lisa.brick@landscape-alberta.com

Event Location:
Westerner Park
4847A 19 Street
Red Deer, AB T4R 2N7

This certificate is executed and issued to the aforesaid Landscape Alberta the day and date herein written below.

Named of insurance company or broker (completing form)		Telephone (including area code) ()
Address		Fax with area code ()
Name of authorized representative or official (Please print)	Signature of authorized representative or official	Date (year, month, day)



MOVE IN - NOV 19, 2024

- 8:00AM - 9:30AM
- 9:30AM - 11:00AM
- 11:00AM - 12:30PM
- 12:30PM - 1:30PM
- 1:30PM - 3:00PM
- 2:00PM - 3:00PM

NOTES:

EXHIBITORS THAT MISSED THEIR TARGETED MOVE IN TIME WILL MOVE IN **3:00PM - 7:00PM** AS PER THE EXHIBITOR MANUAL

SHOW NAME: **GREEN INDUSTRY SHOW AND CONFERENCE 2024**

SHOW DATE: **NOVEMBER 20- 21, 2024**

FACILITY: **NEERALTA PAVILION, WESTERNER PARK**

CITY/PROV: **RED DEER, AB**



REV DATE: **September 17, 2024 10:45 AM**

REVISED BY: **ERICKSON**

FP TYPE: **MOVE IN**

FP ABBR: **GISC2024**

FILE NAME: T:\AutoCAD Files\Facility\Red Deer Westerner Park\2024\GISC\Green Industry Show and Conference 2024.dwg

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EXHIBITOR BOOTH NUMBERS

A.M.A. Horticulture Inc	1015	Kato's Nursery (2007) Ltd.	1230
Annelida Soil Solutions	943	Kehoe Equipment Ltd./Algin Metal Industries	935
Aubin Nurseries Ltd	1118	Know More Hazard	1026
Aurora Peat Products	936	Lakeshore Tree Farms Ltd.	1214
Ball Seed	1105	Landscape Alberta	906
Balzac Rentals Inc.	1321	Landscape Horticulture Certification Pgm	906
BioEnergy Solutions Inc.	1315	LED Smart Inc	915
Blue Grass Greenhouses-Red Deer	1027	Linnaea Nurseries Limited	1225
Blue Grass Sod Farms & Nursery	1025	Manderley Turf Products Inc.	1121
Brandt Tractor	1134	Meridian Young Plants	1209
Braun	1018	Neudorff North America	1108
Bron & Sons Nursery Co	916	Nextra Consulting	1029
BW Global Structures Inc.	1204	Nutrien Ag Solutions (Canada) Inc.-Evergo Div.	1115
BWI-ACME Enterprises Ltd	929	Olds College	1125
Bylands Nurseries Ltd.	1005	Pachamama Patios	1503
Canadian Nursery Landscape Association	906	Paridon Horticultural Ltd.	912
Cheyenne Tree Farms (2018) Ltd.	1220	Parkland Nursery & Landscape Services Ltd.	1024
City of Edmonton, Compost	1008	Paul Boers	1217
City of Edmonton, Urban Forestry	1009	Performance Seed	1305
Coaldale Nurseries	1207	Plant Products - a member of Biobest Group	1110
De Vroomen Bulb Canada Inc	1330	Polar Industrial Services Ltd.	932
DeCloet Greenhouse Manufacturing Ltd.	1208	Professional Gardener Co. Ltd., The	1219
DeVry Greenhouses	1034	Purple Springs Nursery Inc.	1324
DLF Canada Inc.	1130	Root Rescue Environmental Products	1216
Doug Gardens Inc.....	1501	Sester Farms Inc.	1309
Dümmen Orange.....	1109	Simon Bos Nurseries Ltd	1020
Dutchman Industries Inc.	1215	Siteone Landscape Supply	914
Duttrion North America	1304	Society to Prevent Dutch Elm Disease	1308
Eagle Lake Nurseries Ltd.	1231	Solar Gardens	1128
Eagle Lake Professional Landscape Supply	1031	Solutions by CB	1116
Eastern Slopes Rangeland Seeds Ltd.	1106	Southern Irrigation	1129
EVL Nursery Inc.	1211	Star's Tech	1229
Exemplar Horticulture	1228	Stewart Brothers Nurseries	1014
Express Seed Company, Inc./ThinkPlants	1004	Stokes Seeds Limited	907
EXT.tech	1310	TerraLink Horticulture Inc.	1502
FHN Inc. (Foothills Nurseries Ltd.)	1210	TG Nursery and Sons Ltd.	1206
Finning (Canada)	909	The HC Company.....	917
Flowers Canada Growers Inc.	1119	The Toro Company	1035
Green Harvest Ltd.	905	Top Spray	1114
Ground Keepers Friend Basket Solutions Inc.	1318	TreeTime.ca	1006
Grower Direct Supply	1124	Trojan Industries	1505
Growtronics (Eco Lighting Solutions)	924	Ultrasol	1010
High Q Greenhouses (2021) Ltd.	1011	Van Noort Bulb Company	1314
HJS Wholesale Ltd.	930	West Coast Seeds	1028
HortProtect – People Corporation & Marsh Canada	910	Westcan Greenhouses Ltd.	1205
Inline Nurseries (2010) Inc.....	1019		
J.C. Bakker & Sons Ltd.	1104		
Jack Holt Tree Spade Manufacturing	1224		
Jeffries Nurseries Ltd.	925		
Joe Johnson Equipment	1042		
Jolly Farmer	1117		
JT Equipment	1041		
Kalco Nurseries Ltd.	919		
Katch Kan Agro	1316		

PLEASE NOTE: BOOTH LOCATIONS SUBJECT TO CHANGE IF ADDITIONAL EXHIBITORS ARE ADDED.



2024 GISC Exhibitor Badge Online Registration Instructions

EXHIBITOR BADGE REGISTRATION IS AVAILABLE THROUGH YOUR DIRECT LINK ONLY

Please pre-order your exhibitor badges for all staff expected to work your booth. This will save you time onsite. Exhibitor badges are limited to persons actually staffing your booth. Each exhibiting company will receive a customized email to register booth staff via the online registration system. **Please wait until you get your exhibitor portal login email to begin registering exhibit staff.** The email subject line is: *GISC 2024 Exhibitor Portal Login & Booth Rep Registration.*

Once you have received your Company Login email

1. Open email.
2. Click on the **REGISTER BOOTH REPRESENTATIVES** button at the bottom of page, to register booth staff. This will take you to the Exhibitor Portal page.
3. Your company contact information will be listed including main contact, email address, plus it will list the number of badges available, badges already ordered and their status.

To register staff

1. Click on **"Add New Representative"** at the bottom of the page.
2. Enter the staff member's name and email address for badge confirmation email. Each staff member must have a unique email address. [You can upgrade your registration here to attend other GISC events; note additional fees may apply.]
1. Click on **"Continue"**
 - a. This will automatically send a conformation email to the email address you entered for the staff member.
 - b. Their email will have a bar code, confirmation number and state their name. Have them bring this to the exhibitor registration desk to print their badge.
 - c. If once the email is received, changes need to be made to the registration information, you can do so by clicking the Edit Registration button
4. Repeat process to enter additional names by clicking **"Add New Representative"** button.
5. Apply payment if required.

The Edit buttons on your profile page allows you to manage your registration and make any changes.

Badges will be available for pick-up/print on-site at the EXHIBITOR REGISTRATION DESK during move-in after 10:00 am on November 19 and starting at 8:30am through show hours on November 20-21. You will not be permitted to enter the show floor without a badge, before or during show hours. Badges are not required for move-in.

Each company can register up to 10 booth staff. To request additional exhibitor badges contact Lisa, the Trade Show Coordinator at: lisa.brick@landscape-alberta.com or call 1-800-378-3198.

WELCOME EXHIBITOR

Show Name Green Industry Show 2024		Deadline Date October 30, 2024
Show Date November 20-21, 2024	Show Venue Westerner Park - Stockman's	Show Code GIS11202124

Dear Exhibitor,

Goodkey Show Services Ltd., is pleased to learn that your company will be participating at Green Industry Show 2024. We would like to assist in making your participation successful.

As the official contractor for the show, we are enclosing various equipment rental and service order forms for your information and use. We suggest that you anticipate your requirements, complete all appropriate forms and return them immediately. To use online ordering the code for this event is GIS11202124.

Please Note: The deadline to qualify for early bird prices is October 30, 2024. All orders processed after the deadline date would be considered a late order; regular prices will apply and are subject to a 35% late order surcharge. Goodkey Show Services requires payment in full at the time orders are placed. Canceled Orders: There is a 50% cancellation fee.

This kit is digitally fillable! Just open it in Adobe Acrobat or a similar program to complete.

SCHEDULE

Event	Date	D/M/Y	Start Time	End Time
Exhibitor Move In	Tuesday	19/11/24	8:00 am	7:00 pm
Show Hours	Wednesday	20/11/24	10:30 am	4:30 pm
Show Hours	Thursday	21/11/24	10:30 am	3:30 pm
Exhibitor Move Out	Thursday	21/11/24	4:00 pm	10:00 pm

IMPORTANT INFORMATION

Equipment and Services provided by show management (per exhibit booth):

10' x 10' booth with the following:

-8'h backwall drape (Silver)

-3'h sidewall drape (Silver)

-(1) 1500 Watt Outlet

- 8' Wide Aisle Carpet (Blue Jay)

Booths Up to 400 sq ft include: (1) 1500 watt outlet

400 sqft & Up: (1) 1500 watt outlet

Forklift services

**up to 3 skids per exhibitor - extra freight will require additional booking with show services company*

We realize exhibiting in a convention can be complicated. If you need assistance or to order anything not covered in the Exhibitors Kit (Stages, Extra Tall Drape etc.), please do not hesitate to contact us at any of the following:

By email: **info@goodkey.com**
By telephone: **780.426.2211**
By fax: **780.426.5734**

Visit us at www.goodkey.com *We look forward to serving you!*



Head Office
5506 - 48 St NW
Edmonton, AB T6B 2Z1
tel no. 780.426.2211 | fax 780.426.5734 | goodkey.com

Vancouver Warehouse
Unit 10, 3751 North Fraser Way
Burnaby, BC V5J 5G4



HOW TO ORDER

Show Name Green Industry Show 2024		Deadline Date October 30, 2024
Show Date November 20-21, 2024	Show Venue Westerner Park - Stockman's	Show Code GIS11202124

Go to www.goodkey.com

- Click **ORDER ONLINE** from the menu near the top of the page.
- Register your company if you have not done so at the Goodkey site before.
*Please note: Your Default User name will be your e-mail address, and the preselected password is **blue**. You can then go into your account and change your password.
- Put in your **SHOW CODE** (see above).
- You are now at the show info page. That will tell you the move-in and move-out information along with the furnishings and colors that are supplied by your show organizer.
- If you would like to order extra furnishings, material handling, labour, etc please click on **MAIN** on top of the page.
- Click on the sub category **PRODUCTS** or **SERVICES** of your choice.
- To add to your order, select the options beside the photo then **ADD ITEM TO CART**. Click **BACK TO ORDER ONLINE** by the **VIEW MY CART** to return to the main order directory.
- Once you are completely satisfied with your order(s) click on **CONFIRM MY CART** at the bottom of the page.
- Click the terms and conditions box - please note instructional pop up and click **OK**.
- Click **PAY ONLINE** and complete the required fields.
- Click **COMPLETE PAYMENT** and print your receipt.

DOCUMENTS

Visit the **ONLINE DOCUMENTS** section to download show related documents such as order forms, sample customs forms, product brochures, etc.

IMPORTANT!

All exhibitors must complete the **MATERIAL HANDLING AGREEMENT** before the specified show date(s).

Not required for POV's
(Personal vehicles or company owned vehicles)

The system will automatically send you the confirmation of your order through the email you have provided at the time of registration.

We're here for you

At Goodkey we know that exhibiting can be complicated, if it's your first show or if you're a seasoned pro. We're here to help! From walking you through a first-time online order to just providing some piece of mind. If you need anything just give us the word, and we'll take care of the rest.

We believe in building relations with our clients. We understand the importance and value of good quality customer service and that your time is valuable. When you call Goodkey you will always be greeted by a person, not a machine.

National Service Centre

Open: Monday - Friday 8:00 AM - 4:30 PM (MST)

Tel: **780.426.2211**

Fax: **780.426.5734**

Email: info@goodkey.com



Head Office
5506 - 48 St NW
Edmonton, AB T6B 2Z1

Vancouver Warehouse
Unit 10, 3751 North Fraser Way
Burnaby, BC V5J 5G4





tel no. 780.426.2211 | fax 780.426.5734 | goodkey.com

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ELECTRICAL / POWER

Show Name Green Industry Show 2024	Name of Company	Booth Number
Show Date November 20-21, 2024	Deadline Date October 30, 2024	

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
INDOOR ELECTRICAL - 120 Volt (Provided to back of booth)					LIGHTING (DOES NOT INCLUDE POWER)				
1500 watt Duplex Outlet <i>(Optional)</i>		\$102.40	\$127.82		Floodlight Stand <i>(fit in post)</i> , 2-65 watt Flood Bulbs		\$63.13	\$78.80	
Under carpet wiring <i>(1500 watt only, addition to power)</i>		\$79.82	\$99.70						
20 Amp / 125 Volt		\$148.52	\$185.70		Clamp on 1-50 watt Flood Bulbs		\$27.10	\$33.70	
INDOOR ELECTRICAL - Single Phase									
20 amp - 125/250 Volt		\$193.64	\$241.84		LED Light on stand - 5000 K. 24watts LED light equivalent to halogen 200 watts		\$106.10	\$132.61	
30 amp - 125/250 Volt		\$228.40	\$285.61						
50 amp - 125/250 Volt		\$296.02	\$370.00		Ceiling mounted Par Can, includes outlet charge - <i>Westerner Park -ONLY</i>		\$207.13	\$258.83	
100 amp - Tie In		\$404.00	\$505.00						
INDOOR ELECTRICAL - Three Phase					Special Hookups & Specialty Lighting		Available on request		
100 amp - Tie In		\$496.70	\$551.40		**PRICES INCLUDE DELIVERY AND INSTALLATION				
OUTDOOR ELECTRICAL - 120 Volt (Provided to back of booth)					SUBTOTAL				
1500 watt Duplex Outlet		\$207.13	\$258.83		OFFICE USE ONLY				
Under carpet wiring <i>(1500 watt only, addition to power)</i>		\$160.00	\$199.71		<input type="checkbox"/> 35% LATE ORDER SURCHARGE				
20 Amp / 125 Volt		\$294.90	\$368.63		<input type="checkbox"/> 50% CANCELLATION FEE				
OUTDOOR ELECTRICAL - Single Phase					ADJUSTED SUBTOTAL				
20 amp - 125/250 Volt		\$387.22	\$483.80		5% G.S.T.				
30 amp - 125/250 Volt		\$457.01	\$571.30		TOTAL AMOUNT DUE				
50 amp - 125/250 Volt		\$591.94	\$740.00		GST REGISTRATION#: 121717813 RT				
100 amp - Tie In		\$808.13	\$1010.22		PST REGISTRATION#: PST-1013-7620				
ELECTRICAL MISCELLANEOUS REQUIREMENTS									
Power Bar		\$26.00	\$32.34						
Extension Cord		\$26.00	\$32.34						
24 hour power		Add 50% each							

PLEASE NOTE THE FOLLOWING:

- Power supplied only during show hours unless 24 hour power is ordered
- Additional labor charge may apply for special connections or wiring
- Not all power requests are available in certain buildings
- GFI not included in the prices



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Burnaby, BC V5J 5G4

Please email orders to
info@goodkey.com and
exhibitorservices@goodkey.com

CARPET

Show Name Green Industry Show 2024	Name of Company	Booth Number
Show Date November 20-21, 2024	Deadline Date October 30, 2024	

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
CARPET FOR STANDARD SIZE BOOTHS				
10' x 10'		\$148.52	\$185.70	
10' x 20'		\$297.10	\$371.31	
10' x 30'		\$445.60	\$557.00	

CARPET FOR BOOTHS GREATER THAN 300 SQ/FT (CUSTOM CUT)			
Other sizes laid @ \$2.88 per sq.ft	\$3.00/sq.ft	\$3.70/sq.ft	
Size: _____ ft x _____ ft = _____ sq/ft			

CLASSIC CARPET COLOR CHOICE <i>Please check one</i> <input checked="" type="checkbox"/>				
				
<input type="checkbox"/> RED	<input type="checkbox"/> BLUE	<input type="checkbox"/> GREY <small>(Show Color)</small>	<input type="checkbox"/> BLACK	<input type="checkbox"/> FOREST GREEN

ADDITIONAL ITEMS			
Carpet Underlay		\$1.13/sq.ft	\$1.40/sq.ft
Size: _____ ft x _____ ft = _____ sq/ft			
Double Underlay		\$2.21/sq.ft	\$2.80/sq.ft
Size: _____ ft x _____ ft = _____ sq/ft			
Poly (Visqueen)		\$0.46/sq.ft	\$0.61/sq.ft
Size: _____ ft x _____ ft = _____ sq/ft			

IMPORTANT: A replacement cost of the carpet will be assessed if the rented carpet was intentionally damaged and/or deemed unusable after the event.

If you will need under carpet wire cuts, or any other cuts, please fill out the cost below.

UNDER CARPET WIRING CUT <i>(does not include install)</i>	
Booth Size: _____ ft x _____ ft = _____ sq/ft	1.60/sq.ft

SPECIAL INSTRUCTIONS



designer carpet line by

GOODKEY

SHOW SERVICES LTD.

- Guaranteed new high quality carpet available in a variety of new designer colors
- Price includes Visqueen covering, delivery, installation, carpet tape, and carpet removal
- No material handling charges when ordered from Goodkey

DESCRIPTION & QTY	REGULAR PRICE	TOTAL
DESIGNER CARPET		
100 - 700 sq.ft	\$3.60/sq.ft	
Size: _____ ft x _____ ft = _____ sq/ft		
700 - 1200 sq.ft	\$3.91/sq.ft	
Size: _____ ft x _____ ft = _____ sq/ft		

DESIGNER CARPET COLOR CHOICE <i>Please check one</i> <input checked="" type="checkbox"/>			
SNOW WHITE <input type="checkbox"/>			<input type="checkbox"/> GRAPE PURPLE PMS 525
ALPINE GREEN <input type="checkbox"/>			<input type="checkbox"/> APPLE GREEN PMS 356
OCEAN BLUE <input type="checkbox"/>			<input type="checkbox"/> SPICY PINK PMS 286
LEMON YELLOW <input type="checkbox"/>			<input type="checkbox"/> TANGERINE ORANGE PMS 115
SILKY BEIGE <input type="checkbox"/>			<input type="checkbox"/> CHOCOLATE PMS 7530

****PRICES INCLUDE DELIVERY AND INSTALLATION**

SUBTOTAL		
OFFICE USE ONLY		
<input type="checkbox"/> 35% LATE ORDER SURCHARGE		
<input type="checkbox"/> 50% CANCELLATION FEE		
ADJUSTED SUBTOTAL		
5% G.S.T.		
TOTAL AMOUNT DUE		
GST REGISTRATION#: 121717813 RT	PST REGISTRATION#: PST-1013-7620	

SIGNS & BANNERS

Show Name Green Industry Show 2024		Name of Company	Booth Number
Show Date November 20-21, 2024		Deadline Date October 30, 2024	
QTY	HEIGHT (please specify in ft or in)	WIDTH (please specify in ft or in)	WEIGHT (lbs)

OVERHEAD VIEW OF SIGN/BANNER LOCATION

BACK OF BOOTH Indicate adjacent booth or aisle # _____

Indicate adjacent booth or aisle # _____

Indicate adjacent booth or aisle # _____

FRONT OF BOOTH Indicate adjacent booth or aisle # _____

PLEASE COMPLETE THE FOLLOWING SECTION

1. Banner: Square Sign:

Triangle Sign: Round Sign: Other:

2. Height from floor to bottom of sign: _____

3. Material of sign/s: _____

4. Power required: _____ Amps/Volts: _____

5. Has this sign been hung before at this location: _____


















6. If yes, which show: _____

SPECIAL INSTRUCTIONS

<p>QUOTATION ESTIMATE</p> <p>Please complete above steps and return by fax to 780-426-5734.</p> <p>This quotation will be based on the above information.</p>	TOTAL ESTIMATED CHARGE	
	**PRICES INCLUDE DELIVERY AND INSTALLATION	
	SUBTOTAL	
	OFFICE USE ONLY	
	<input type="checkbox"/> 35% LATE ORDER SURCHARGE	
	<input type="checkbox"/> 50% CANCELLATION FEE	
	ADJUSTED SUBTOTAL	
5% G.S.T.		
TOTAL AMOUNT DUE		
GST REGISTRATION#: 121717813 RT		PST REGISTRATION#: PST-1013-7620











FURNITURE

Show Name Green Industry Show 2024	Name of Company	Booth Number
Show Date November 20-21, 2024	Deadline Date October 30, 2024	

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
TABLES					SEATING				
Chrome Cruiser Table 30" dia - 40" tall 		\$91.30	\$114.02		Folding Chair Green Plastic 		\$20.20	\$25.20	
Cruiser Table 30" dia - 40" tall 		\$79.82	\$99.70		Leather Side Chair Black Leather Seat 		\$35.02	\$43.50	
Lycra Cruiser Cover <input type="checkbox"/> BLACK <input type="checkbox"/> WHITE <input type="checkbox"/> PURPLE <input type="checkbox"/> BLUE <input type="checkbox"/> GREEN 		\$42.74	\$53.60		Stool with Backrest Black Fabric 		\$94.40	\$118.03	
Pedestal Table 30" dia - 29" tall 		\$65.30	\$81.70		Mini Bar Stool Black Faux Leather 25" tall 		\$26.00	\$32.34	
Lycra Pedestal Cover <input type="checkbox"/> BLACK <input type="checkbox"/> WHITE <input type="checkbox"/> PURPLE <input type="checkbox"/> BLUE <input type="checkbox"/> GREEN 		\$37.20	\$46.50		Bar Stool Black Faux Leather 30" tall 		\$37.20	\$46.50	
Wood Top Square Table Cruiser 40" tall 		\$65.30	\$81.70		DESCRIPTION REGULAR PRICE TOTAL				
Wood Top Square Table Pedestal 29" tall 		\$65.30	\$81.70		FURNITURE COMBOS				
Wood Top Round Table Cruiser 40" tall 		\$65.30	\$81.70		Mini Barstool Combo Includes: - 2 Mini Bar Stools - 1 Pedestal Table (29" tall) 			\$87.80	
Wood Top Round Table Pedestal 29" tall 		\$65.30	\$81.70		Barstool Combo Includes: - 2 regular height Bar Stools - 1 Cruiser Table (40" tall) 			\$99.00	
Coffee Table 30" dia - 18" tall 		\$50.70	\$63.34		**PRICES INCLUDE DELIVERY AND INSTALLATION				
SPECIAL INSTRUCTIONS					SUBTOTAL				
					OFFICE USE ONLY				
					<input type="checkbox"/> 35% LATE ORDER SURCHARGE				
					<input type="checkbox"/> 50% CANCELLATION FEE				
					ADJUSTED SUBTOTAL				
					5% G.S.T.				
TOTAL AMOUNT DUE									
GST REGISTRATION#: 121717813 RT					PST REGISTRATION#: PST-1013-7620				

OPTIMUM FURNITURE

Show Name Green Industry Show 2024	Name of Company	Booth Number
Show Date November 20-21, 2024	Deadline Date October 30, 2024	

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
SEATING					TABLES				
Corbusier Chair <i>Black Leather</i>			\$388.31	\$485.33	Wood Top Chrome End Table 18" x 18"			\$128.90	\$161.30
Corbusier Chair <i>White Leather</i>			\$388.31	\$485.33	Wood Top Chrome Coffee Table 24" x 48"			\$153.60	\$192.00
Corbusier Loveseat <i>Black Leather</i>			\$468.13	\$585.34	Wood Top Chrome Coffee Table 36" x 36"			\$140.10	\$175.10
Corbusier Loveseat <i>White Leather</i>			\$468.13	\$585.34	DESCRIPTION REGULAR PRICE TOTAL				
Corbusier Sofa <i>Black Leather</i>			\$537.90	\$672.60	OPTIMUM FURNITURE COMBOS				
Corbusier Sofa <i>White Leather</i>			\$537.90	\$672.60	Square Wood Top Combo Includes: - 2 Chrome Flop Back Chairs (Black leather seat) - 1 Square Wood Top Cruiser Table (40" tall)			\$344.30	
Mini Chrome Flop Back <i>White Leather Seat</i> 33" tall			\$196.83	\$246.20	Round Wood Top Combo Includes: - 2 Chrome Flop Back Chairs (Black leather seat) - 1 Round Wood Top Cruiser Table (40" tall)			\$344.30	
Chrome Flop Back <i>Black Leather Seat</i> 45" tall			\$196.83	\$246.20	**PRICES INCLUDE DELIVERY AND INSTALLATION				
Chrome Flop Back <i>White Leather Seat</i> 45" tall			\$196.83	\$246.20					
JLO Bar Stool <i>Black Leather Seat</i> 36" tall			\$92.30	\$115.40	SUBTOTAL				
JLO Bar Stool <i>White Leather Seat</i> 36" tall			\$92.30	\$115.40					
SPECIAL INSTRUCTIONS					OFFICE USE ONLY				
					<input type="checkbox"/> 35% LATE ORDER SURCHARGE				
					<input type="checkbox"/> 50% CANCELLATION FEE				
					ADJUSTED SUBTOTAL				
					5% G.S.T.				
					TOTAL AMOUNT DUE				
					GST REGISTRATION#: 121717813 RT PST REGISTRATION#: PST-1013-7620				

DRAPE & TABLES

Show Name Green Industry Show 2024	Name of Company	Booth Number
Show Date November 20-21, 2024	Deadline Date October 30, 2024	

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
TABLES				
4'x2'x29"[h] <i>Decorated Table (4 sides draped)</i>		\$85.40	\$106.91	
6'x2'x29"[h] <i>Decorated Table (3 sides draped)</i>		\$85.40	\$106.91	
6'x2'x29"[h] <i>Decorated Table (4 sides draped)</i>		\$111.40	\$139.30	
8'x2'x29"[h] <i>Decorated Table (3 sides draped)</i>		\$85.40	\$106.91	
8'x2'x29"[h] <i>Decorated Table (4 sides draped)</i>		\$111.40	\$139.30	

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
COUNTERS				
4'x2'x40"[h] <i>Decorated Table (4 sides draped)</i>		\$110.31	\$137.91	
6'x2'x40"[h] <i>Decorated Table (3 sides draped)</i>		\$110.31	\$137.91	
6'x2'x40"[h] <i>Decorated Table (4 sides draped)</i>		\$141.93	\$177.50	
8'x2'x40"[h] <i>Decorated Table (3 sides draped)</i>		\$110.31	\$137.91	
8'x2'x40"[h] <i>Decorated Table (4 sides draped)</i>		\$141.90	\$177.50	

SKIRT COLOR CHOICE Please check one

<input type="checkbox"/> WHITE	<input type="checkbox"/> BLUE	<input type="checkbox"/> GREY (Show Color)
<input type="checkbox"/> BLACK	<input type="checkbox"/> RED	<input type="checkbox"/> NAVY
<input type="checkbox"/> TEAL		

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
UNDECORATED TABLES				
4'x2'x29"[h]		\$48.30	\$60.50	
6'x2'x29"[h]		\$48.30	\$60.50	
8'x2'x29"[h]		\$48.30	\$60.50	

SPECIAL INSTRUCTIONS

DESCRIPTION & QTY	EARLY BIRD	REGULAR PRICE	TOTAL
DRAPE PARTITIONING			
3' High Drape- per linear foot	\$4.53/LF	\$5.80/LF	
Size: _____ ft x _____ ft= _____			
8' High Drape- per linear foot	\$5.80/LF	\$7.15/LF	
Size: _____ ft x _____ ft= _____			

DRAPE COLOR CHOICE Please check one

<input type="checkbox"/> GREY (Show Color)	<input type="checkbox"/> WHITE	<input type="checkbox"/> BURGUNDY
<input type="checkbox"/> NAVY	<input type="checkbox"/> BLACK	<input type="checkbox"/> BLUE
<input type="checkbox"/> FOREST GREEN	<input type="checkbox"/> TEAL	<input type="checkbox"/> RED
		<input type="checkbox"/> GOLD

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
HARDWARE ACCESSORIES (Installation not included)				
Labour to install			\$26.60	
Baseplate		\$21.11	\$26.60	
4' - 7' Slider		\$21.11	\$26.60	
6' - 10' Slider		\$21.11	\$26.60	
7' - 12' Slider		\$21.11	\$26.60	
4' solid		\$21.11	\$26.60	
3' high upright <i>(Baseplate not included)</i>		\$21.11	\$26.60	
8' high upright <i>(Baseplate not included)</i>		\$21.11	\$26.60	
12' high upright <i>(Baseplate not included)</i>		\$21.11	\$26.60	

****PRICES INCLUDE DELIVERY AND INSTALLATION**



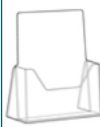



















SUBTOTAL		
OFFICE USE ONLY		
<input type="checkbox"/> 35% LATE ORDER SURCHARGE		
<input type="checkbox"/> 50% CANCELLATION FEE		
ADJUSTED SUBTOTAL		
5% G.S.T.		
TOTAL AMOUNT DUE		
GST REGISTRATION#: 121717813 RT	PST REGISTRATION#: PST-1013-7620	



Head Office
5506 - 48 St NW
Edmonton, AB T6B 2Z1
tel no. 780.426.2211 | fax 780.426.5734 | goodkey.com


















Vancouver Warehouse
Unit 10, 3751 North Fraser Way
Burnaby, BC V5J 5G4

ACCESSORIES

Show Name Green Industry Show 2024					Name of Company					Booth Number
Show Date November 20-21, 2024					Deadline Date October 30, 2024					
DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	
LITERATURE DISPLAYS					MISCELLANEOUS					
Chrome Literature Rack 8 wire slots Fits 8.5" x 11"			\$147.50	\$184.40	Draw Barrel 			\$61.80	\$77.50	
Single Literature Fits up to 9.25" x 10.75" Clear Acrylic			\$38.21	\$47.74	Mini Fridge 			\$214.90	\$268.70	
3 to 4 Tier Literature Fits up to 9.25" x 10.75" Clear Acrylic			\$66.60	\$83.32	Water Cooler Includes 1 jug of water + 250 cups			\$185.70	\$232.10	
					Additional Water Jug			\$31.60	\$39.24	
					Desk 			\$130.50	\$163.20	
BUSINESS CARD HOLDERS					Coat Tree 			\$37.20	\$46.50	
Single Business Card Fits standard card Clear Acrylic			\$14.60	\$18.33	Bag Holder 			\$65.30	\$81.70	
4 Tier Business Card Fits standard card Clear Acrylic			\$26.00	\$32.34	Garment Rack Chrome on casters 			\$42.70	\$53.60	
4 Double Tier Business Card Fits standard card Clear Acrylic			\$66.60	\$83.32	Chrome Sign Holder Holds 22" x 28" 			\$42.70	\$53.60	
LIVE PLANTS					Easel Free Standing 			\$20.20	\$25.20	
3' Potted Plant Live Tropical 			\$74.30	\$92.90	Eco-Friendly Garbage Pail 			\$36.10	\$45.11	
4' Potted Plant Live Tropical 			N/A	N/A	**PRICES INCLUDE DELIVERY AND INSTALLATION					
5' Potted Plant Live Tropical 			N/A	N/A	SUBTOTAL					
Small Floral Arrangement 			PRICE TBD	PRICE TBD	OFFICE USE ONLY					
Medium Floral Arrangement 			PRICE TBD	PRICE TBD	<input type="checkbox"/> 35% LATE ORDER SURCHARGE					
Large Floral Arrangement 			PRICE TBD	PRICE TBD	<input type="checkbox"/> 50% CANCELLATION FEE					
					ADJUSTED SUBTOTAL					
					5% G.S.T.					
					TOTAL AMOUNT DUE					
GST REGISTRATION#: 121717813 RT					PST REGISTRATION#: PST-1013-7620					

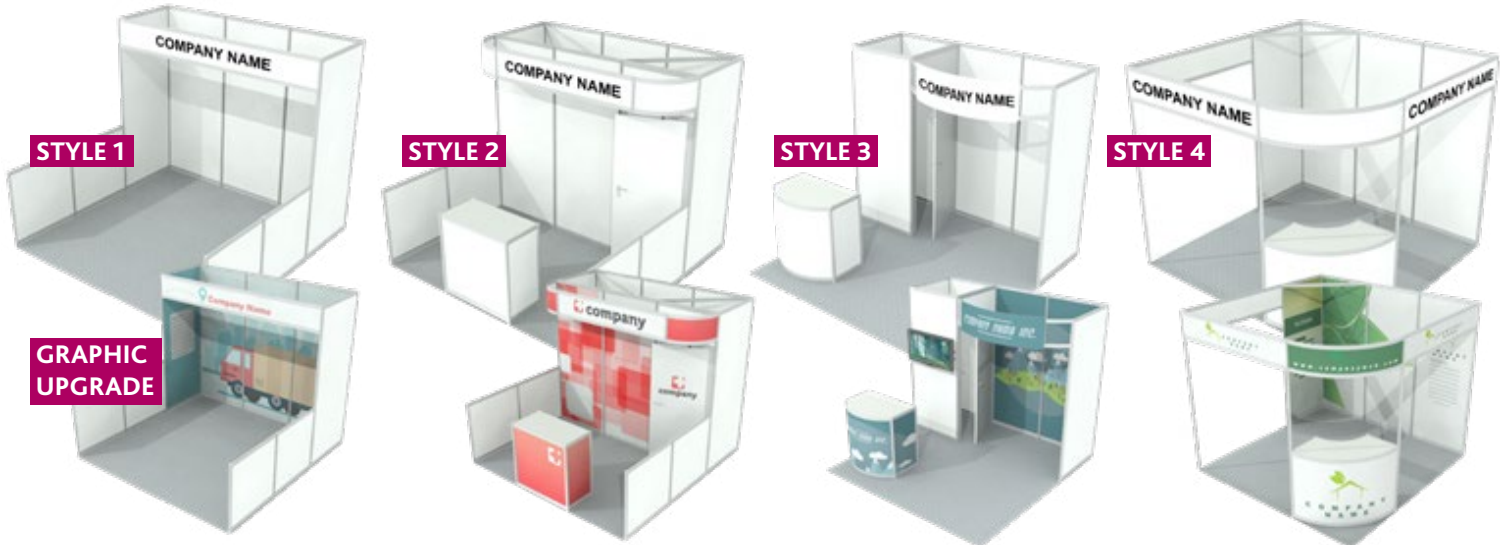
DISPLAY ACCESSORIES

Show Name Green Industry Show 2024	Name of Company	Booth Number
Show Date November 20-21, 2024	Deadline Date October 30, 2024	

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	
OCTANORM COUNTERS AND RISERS					OCTANORM DISPLAY SYSTEMS					
Counter Doors & storage shelf 20"[d]x40"[w]x40"[h]			\$199.82	\$249.80	Shelf Gondola White 3 Glass Shelves 9" x 38" 20" x 38" x 98"[h]			\$392.43	\$490.53	
COUNTER WITH FULL COLOR GRAPHIC ~Be noticed!			\$288.40	\$360.50	Slat Wall Gondola Brackets not included 20" x 38" x 98"[h]			\$392.43	\$490.53	
Doors & storage shelf 	<i>Display a company logo or branding!</i>				2" Slat Wall Hook 			\$1.03	\$1.30	
			<ul style="list-style-type: none"> • Full color digital printing • Image size: 962mm[w] x 912mm[h] 							
			Send logo in .eps format along with directions to signsondemand@goodkey.com an email will be sent confirming receipt of logo and proof of signage.							
Show Case Two shelves 20"[d]x38"[w]x49"[h]			\$302.30	\$377.80	POSTER DISPLAY SYSTEMS					
Jewelry Case One shelf with lights 20"[d]x38"[w]x49"[h]			\$269.34	\$336.60	Poster Board (Black) Double Sided 4'[h] x 8'[w] *Material is hook velcro receptive			\$105.10	\$131.32	
Computer Counter 29"[d]x40"[w]x40"[h]			\$243.10	\$303.90	Hook Velcro 6 yards per box Self Adhesive			\$25.80	\$32.20	
Computer Counter w/ Graphic 29"[d]x40"[w]x40"[h] Image size: 962mm[w] x 912mm[h]			\$322.00	\$414.60	Loop Velcro 6 yards per box Self Adhesive			\$25.80	\$32.20	
Product Risers 3 white shelves 20"x20" 15", 33", 38" tall			\$285.31	\$356.63	GOODKEY APPROVED TAPE (DOES NOT DAMAGE HARDWARE)					
Single Show Case 20"[d]x20"[w]x40"[h]			\$147.30	\$184.11	Removable Double-sided Foam Tape 10 pieces per pad 2" x 1" pieces			\$4.12 per pad	\$5.20 per pad	
Ballot Box with Slot in Top 20"[d]x20"[w]x40"[h]			\$147.30	\$184.11	Removable Double-sided Foam Tape Roll 30ft roll x 1" wide			\$51.50 per roll	\$64.40 per roll	
**PRICES INCLUDE DELIVERY AND INSTALLATION										
SUBTOTAL										
OFFICE USE ONLY										
<input type="checkbox"/> 35% LATE ORDER SURCHARGE										
<input type="checkbox"/> 50% CANCELLATION FEE										
ADJUSTED SUBTOTAL										
5% G.S.T.										
TOTAL AMOUNT DUE										
GST REGISTRATION#: 121717813 RT						PST REGISTRATION#: PST-1013-7620				

OCTANORM BOOTHS 10 X 10

Show Name Green Industry Show 2024	Name of Company	Booth Number
Show Date November 20-21, 2024	Deadline Date October 30, 2024	



DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
Style 1 - 10' x 10' • 1 Header Sign (2942mm [w]x 302mm[h])		\$1,215.40	\$1,500.00	
With Graphic Upgrade Package		\$2,936.30	\$3,670.40	
Style 2 - 10' x 10' • 1 Header Sign (1952mm [w]x 302mm[h]) • Storage Area 3' x 9.6' w/ lockable door • Lockable counter 3.3' high		\$1,709.80	\$2,137.30	
With Graphic Upgrade Package		\$2,891.21	\$3,614.00	
Style 3 - 10' x 10' • 1 Curved Header Sign (1500mm [w]x 450mm[h]) • Corner storage area 3' x 3' • Lockable counter 3.3' high		\$1,802.50	\$2,253.12	
With Graphic Upgrade Package		\$3,957.30	\$4,946.60	
Style 4 - 10' x 10' • 2 Header Signs (1952mm [w]x 302mm[h]) • Curved counter 3.3' high		\$1,545.00	\$1,931.30	
With Graphic Upgrade Package		\$3,081.80	\$3,852.20	

PANEL & HARDWARE DISCLAIMER

If you ruin a panel or some hardware, you will be charged a fee! Please only use approved tape on booth.

You will be charged **\$60/panel** for cleaning or repair.

**Many other custom designs are available!
For more information CALL 780.426.2211**

****PRICES INCLUDE DELIVERY AND INSTALLATION**

SUBTOTAL		
OFFICE USE ONLY		
<input type="checkbox"/> 35% LATE ORDER SURCHARGE		
<input type="checkbox"/> 50% CANCELLATION FEE		
ADJUSTED SUBTOTAL		
5% G.S.T.		
TOTAL AMOUNT DUE		
GST REGISTRATION#: 121717813 RT PST REGISTRATION#: PST-1013-7620		

GRAPHIC UPGRADE CUSTOMIZATION

Carpet Color Choice



Header Sign Choice *All Headers / Fascia signs are white unless upgraded to a full color graphic

Complimentary (Bold black font proportionally on white panel, capital letters unless specified)

Full color header upgrade (See **SIGNAGE & DIGITAL PRINTING FORM** to order graphics)

Panel Color Choice	Complimentary	Burfab Upgrade Velcro Receptive	REGULAR PRICE	TOTAL
	<input type="checkbox"/> WHITE HARDWALL	<input type="checkbox"/> BLUE	\$125.00	
	<input type="checkbox"/> BLACK HARDWALL	<input type="checkbox"/> BLACK	per panel	

OCTANORM BOOTHS 10 X 20

Show Name Green Industry Show 2024	Name of Company	Booth Number
Show Date November 20-21, 2024	Deadline Date October 30, 2024	



DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	PANEL & HARDWARE DISCLAIMER	
Style 5 - 10' x 20' • 2 Header Signs (2942mm [w] x 302mm [h])		\$2,216.60	\$2,770.70		If you ruin a panel or some hardware, you will be charged a fee! Please only use approved tape on booth.	
With Graphic Upgrade Package		\$4,659.72	\$5,824.70			
Style 6 - 10' x 20' • Storage area 3' x 6' w/ lockable door • Custom reception counter		\$3,090.00	\$3,862.50		You will be charged \$60/panel for cleaning or repair.	
With Graphic Upgrade Package		\$7,066.83	\$8,833.53			
Style 7 - 10' x 20' • 1 Curved Header Sign (1500mm [w] x 450mm [h]) • Storage area 3' x 9.6' w/ lockable door • Curved counter 3.3' high		\$2,935.50	\$3,669.40		Many other custom designs are available! For more information CALL 780.426.2211	
With Graphic Upgrade Package		\$6,134.70	\$7,668.40			
Style 8 - 10' x 20' • 3 Header Signs 1@(2942mm [w] x 302mm [h]) + 2@(1952mm [w] x 302mm [h]) • Storage area 3' x 9.6' w/ lockable door • Curved counter 3.3' high		\$2,729.50	\$3,411.90		**PRICES INCLUDE DELIVERY AND INSTALLATION	
With Graphic Upgrade Package		\$5,312.74	\$6,640.92			
					SUBTOTAL	
					OFFICE USE ONLY	
					<input type="checkbox"/> 35% LATE ORDER SURCHARGE	
					<input type="checkbox"/> 50% CANCELLATION FEE	
					ADJUSTED SUBTOTAL	
					5% G.S.T.	
					TOTAL AMOUNT DUE	

GRAPHIC UPGRADE CUSTOMIZATION GST REGISTRATION#: 121717813 RT | PST REGISTRATION#: PST-1013-7620

Carpet Color Choice

Red Blue Grey Black

Header Sign Choice **All Headers / Fascia signs are white unless upgraded to a full color graphic*

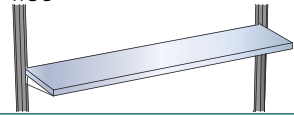
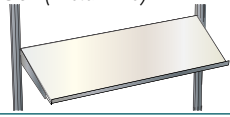
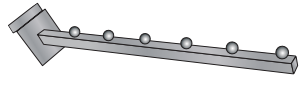

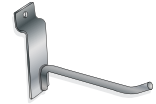
Complimentary (Bold black font proportionally on white panel, capital letters unless specified)
Please clearly print name as you would like it to appear _____

Full color header upgrade (See **SIGNAGE & DIGITAL PRINTING FORM** to order graphics)

Panel Color Choice	Complimentary	Burfab Upgrade Velcro Receptive	REGULAR PRICE	TOTAL
	<input type="checkbox"/> WHITE HARDWALL	<input type="checkbox"/> BLUE	\$200.00 per panel	
	<input type="checkbox"/> BLACK HARDWALL	<input type="checkbox"/> BLACK		

OCTANORM ACCESSORIES

Show Name Green Industry Show 2024	Name of Company	Booth Number
Show Date November 20-21, 2024	Deadline Date October 30, 2024	

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
OCTANORM DISPLAY SYSTEMS					OCTANORM ACCESSORIES				
Full Height Slat Wall Panel <i>1m x 2.5m</i> <input type="checkbox"/> White Slat Wall <input type="checkbox"/> Black Slat Wall		\$174.10	\$217.60		Glass Shelf 9" x 38" 		\$31.93	\$39.91	
					Angled Literature Shelf 12" x 38" (melamine) 		\$48.92	\$61.02	
					Waterfall Rack <i>*must be used with slat wall</i> 		\$30.10	\$38.62	
Half Slat Wall Panel <i>1m x 1.25m</i> <input type="checkbox"/> White Slat Wall <input type="checkbox"/> Black Slat Wall <input type="checkbox"/> Top Slat Wall <input type="checkbox"/> Bottom Slat Wall		\$100.94	\$126.20		Gooseneck Light <i>*does not include power</i> 		\$61.30	\$76.50	
					2" Slat Wall Hook 		\$1.03	\$1.30	













IMPORTANT Please include a diagram of the ordered booth indicating placement of all ordered accessories.

**Many other custom designs are available!
For more information CALL 780.426.2211**

****PRICES INCLUDE DELIVERY AND INSTALLATION**

SUBTOTAL		
OFFICE USE ONLY		
<input type="checkbox"/> 35% LATE ORDER SURCHARGE		
<input type="checkbox"/> 50% CANCELLATION FEE		
ADJUSTED SUBTOTAL		
5% G.S.T.		
TOTAL AMOUNT DUE		
GST REGISTRATION#: 121717813 RT	PST REGISTRATION#: PST-1013-7620	

SIGNAGE & DIGITAL PRINTING

Show Name Green Industry Show 2024		Name of Company		Booth Number					
Show Date November 20-21, 2024		Deadline Date October 30, 2024							
DESCRIPTION			QTY	EARLY BIRD	REGULAR PRICE	TOTAL			
OCTANORM BOOTH / COUNTER GRAPHIC UPGRADES									
Full Color Header Upgrade - Single Sided 2942mm (w) x 302mm (h) <i>(Octanorm booth rental required)</i>					\$100.80	\$126.00			
Full Color Backwall Panel Upgrade - Single Sided 965mm (w) x 2392mm (h) <i>(Octanorm booth rental required)</i>					\$318.30	\$397.83			
Full Color Counter Upgrade - Single Sided 962mm (w) x 912mm (h) <i>(Counter rental required)</i>					\$95.50	\$119.40			
Freestanding Flush Backwall - Single Sided 2930mm (w) x 2480mm (h) <i>(Wall rental and graphics included)</i>					\$1,336.73	\$1,670.91			
FABRIC SIGNAGE									
Curved Fabric Backwall - Double Sided 10' (w) x 8' (h) [Graphic 2410mm x 2220mm] <i>(comes with frame, print, and canvas bag)</i>					\$848.72	\$1,060.90			
Hanging Fabric Halo - Many Custom Designs available 10' (w) x 3' (h) generic size <i>(Does not include hanging fee, allow 3 weeks min. for order)</i>			   	FLAT	ROUND	SQUARE	TRIANGLE	Call for quote	
STAND ALONE SIGNAGE									
Medium Retractable Pop Up Banner - Single Sided 850mm (w) x 2000mm (h) visible <i>(comes with hardware, print, and canvas bag)</i>					\$159.13	\$198.90			
Large Retractable Pop Up Banner 1000mm (w) x 2000mm (h) visible <i>(comes with hardware, print, and canvas bag)</i>					\$244.00	\$305.00			
Vinyl Banner - Single Sided 119" (w) x 36" (h) hanging off backwall with S hooks <i>(Cost includes banner, installation hardware and labour to install)</i>					\$371.31	\$464.11			
Rigid Sintra Sign - Single Sided 96" (w) x 24" (h) hanging off backwall with S hooks <i>(Cost includes sign, installation hardware and labour to install)</i>					\$254.61	\$318.30			
DESIGN WORK & STORAGE									
If artwork is not supplied as print ready, a minimum of \$51.50 will be charged to modify art files					\$51.50				
Have the Goodkey in house design team create the artwork & vectorize logos					\$75.00/ per hour				
SIGNAGE STORAGE <i>Indicate if you will be needing the signage again, if not it will be recycled after the event</i>					Call for quote				
Contact us for a consultation about custom sizes, items, and printing options. Subject availability of supplies and time-lines.				**PRICES INCLUDE DELIVERY AND INSTALLATION					
ALL ARTWORK IS DUE BY THE ORDER DEADLINE DATE				SUBTOTAL					
SPECIAL INSTRUCTIONS				OFFICE USE ONLY					
				<input type="checkbox"/> 35% LATE ORDER SURCHARGE					
				<input type="checkbox"/> 50% CANCELLATION FEE					
				ADJUSTED SUBTOTAL					
				5% G.S.T.					
				TOTAL AMOUNT DUE					
				GST REGISTRATION#: 121717813 RT PST REGISTRATION#: PST-1013-7620					

PRINT READY GRAPHIC GUIDELINES

Show Name Green Industry Show 2024	Name of Company	Booth Number
Show Date November 20-21, 2024	Deadline Date October 30, 2024	

INLINE EXAMPLE



DESIGN with 0.25" bleeds and cropmarks

SCALE artwork to full size

Metal Posts



EMBED all links

RESOLUTION for images: min 100dpi

TEXT must be at least 2" away from edge

CONVERT all text to outlines

*Inline panel example

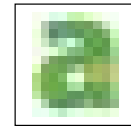


For the best looking logo at any size, send vector art. This is usually an .ai file made in Adobe Illustrator.

To check if a file is **vectored**, zoom in as much as you can to the art. Match what it looks like below.



Vector art
Ex. ai, eps, pdf



Raster art
Ex. jpg, tiff, png

FLUSH EXAMPLE



REPRESENTS panel break and will not print
DO NOT INCLUDE LINES



AVOID text going through the panel break

SEND as one file with 0.25" bleed, full size or 10% scale we will split the panels for production

*FLUSH graphic example

LABEL files appropriately when saving (showname_companyname_panel) - ex. ABC18_Company_counter1

LEGEND include a layout legend if there are multiple panels

COLOR space has to be CMYK

FONTS if live, should be sent with the art

FILE types for print ready art: high res .pdf | 150dpi + .jpg | .eps

SEND files by email | wetransfer.com | dropbox.com

SEND ALL ARTWORK FILES TO
signsondemand@goodkey.com
Subject Line: **Show Name - Company Name - Booth Number**

EXHIBIT BOOTH VACUUMING & CLEANING

Show Name Green Industry Show 2024	Name of Company	Booth Number
Show Date November 20-21, 2024	Deadline Date October 30, 2024	

- SERVICE INCLUDES:**
- EXHIBIT VACUUMING
 - EMPTYING OF WASTEBASKETS

PRE-ORDERS *(must be received prior to above order deadline date)*

Booth Width _____ x Booth Depth _____ + Square Feet _____ x Number of Days _____ x \$0.41 = _____
(min 100 Sq.Ft.)

LATE-ORDERS

Booth Width _____ x Booth Depth _____ + Square Feet _____ x Number of Days _____ x \$0.60 = _____
(min 100 Sq.Ft.)

SPECIAL INSTRUCTIONS

	**PRICES INCLUDE DELIVERY AND INSTALLATION	
	SUBTOTAL	
	OFFICE USE ONLY	
<input type="checkbox"/>	35% LATE ORDER SURCHARGE	
<input type="checkbox"/>	50% CANCELLATION FEE	
	ADJUSTED SUBTOTAL	
	5% G.S.T.	
	TOTAL AMOUNT DUE	
	GST REGISTRATION#: 121717813 RT	PST REGISTRATION#: PST-1013-7620

INSTALLATION & DISMANTLE LABOUR

Show Name Green Industry Show 2024	Name of Company	Booth Number
Show Date November 20-21, 2024	Deadline Date October 30, 2024	

INSTALLATION & DISMANTLE RATES

Regular Time (RT):	8:00 am - 4:00 pm Monday to Friday	\$87.00/hr.
Overtime (OT):	4:00 pm - 6:00 pm Monday to Friday 6:00 pm - 8:00 am Saturday and Sunday	\$131.00/hr.
Double Time (DT):	All other hours including Sundays and statutory holidays	\$175.00/hr.

INSTALLATION: (estimated requirements) MINIMUM OF 2 HOURS

Labourers	Hours	\$87.00/hr. (RT)	\$
Labourers	Hours	\$131.00/hr.. (OT)	\$
Labourers	Hours	\$175.00/hr. (DT)	\$

Date Required: _____ Start Time: _____ Finish: _____

DISMANTLE: (estimated requirements) MINIMUM OF 2 HOURS

Labourers	Hours	\$87.00/hr.(RT)	\$
Labourers	Hours	\$131.00/hr. (OT)	\$
Labourers	Hours	\$175.00/hr. (DT)	\$

Date Required: _____ Start Time: _____ Finish: _____

Client Supervised? YES NO If yes, Supervisors name: _____

Supervised by Goodkey Show Services Ltd.? YES NO If yes, add 25% to total estimated charges

The exhibit consists of _____ shipping cases or crates (Please do not include cartons/boxes of literature or products)

Ladders Required: _____

SPECIAL INSTRUCTIONS	TOTAL ESTIMATED CHARGE	
	25% SUPERVISION FEE	
	SUBTOTAL	
	OFFICE USE ONLY	
	<input type="checkbox"/> 35% LATE ORDER SURCHARGE	
	<input type="checkbox"/> 50% CANCELLATION FEE	
	ADJUSTED SUBTOTAL	
	5% G.S.T.	
TOTAL AMOUNT DUE		
GST REGISTRATION#: 121717813 RT	PST REGISTRATION#: PST-1013-7620	



Head Office
5506 - 48 St NW
Edmonton, AB T6B 2Z1
tel no. 780.426.2211 | fax 780.426.5734 | goodkey.com

Vancouver Warehouse
Unit 10, 3751 North Fraser Way
Burnaby, BC V5J 5G4

INSTALLATION & REMOVAL IN-BOOTH FORKLIFT

Show Name Green Industry Show 2024	Name of Company	Booth Number
Show Date November 20-21, 2024	Deadline Date October 30, 2024	

INSTALLATION & DISMANTLE RATES

Regular Time (RT):	8:00 am - 4:00 pm Monday to Friday	\$72.00/hr.
Overtime (OT):	4:00 pm - 6:00 pm Monday to Friday 6:00 pm - 8:00 am Saturday and Sunday	\$108.00/hr.
Double Time (DT):	All other hours including Sundays and statutory holidays	\$144.00/hr.

INSTALLATION: (estimated requirements) MINIMUM OF 1.5 HOURS

Hours		\$72.00/hr.(RT)	\$
Hours		\$108.00/hr.(OT)	\$
Hours		\$144.00/hr. (DT)	\$

Date Required: _____ Start Time: _____ Finish: _____

REMOVAL: (estimated requirements) MINIMUM OF 1.5 HOURS

Hours		\$72.00/hr.(RT)	\$
Hours		\$108.00/hr. (OT)	\$
Hours		\$144.00/hr. (DT)	\$

Date Required: _____ Start Time: _____ Finish: _____

SPECIAL INSTRUCTIONS	TOTAL ESTIMATED CHARGE	
	SUBTOTAL	
	OFFICE USE ONLY	
	<input type="checkbox"/> 35% LATE ORDER SURCHARGE	
	<input type="checkbox"/> 50% CANCELLATION FEE	
	ADJUSTED SUBTOTAL	
	5% G.S.T.	
	TOTAL AMOUNT DUE	
GST REGISTRATION#: 121717813 RT		PST REGISTRATION#: PST-1013-7620

POST SHOW STORAGE

Show Name Green Industry Show 2024	Name of Company	Booth Number
Show Date November 20-21, 2024	Deadline Date October 30, 2024	

FREIGHT INFORMATION

CARRIER NAME: _____	# OF PIECES _____
---------------------	-------------------

TOTAL WEIGHT	COST	CONDITIONS
<input type="checkbox"/> 001 - 600 lbs	\$267.00	<ul style="list-style-type: none"> EXHIBITORS NEED TO FILL OUT THE FORM EXHIBITORS MUST MAKE ARRANGEMENTS TO OWN CARRIER THE ABOVE FEE MUST BE PAID BEFORE RELEASE OF FREIGHT
<input type="checkbox"/> 600 - 1200 lbs	\$535.00	
<input type="checkbox"/> 1201 + lbs	\$774.00	

Signature _____ Date _____

NOTES

SPECIAL INSTRUCTIONS	SUBTOTAL		
	OFFICE USE ONLY		
	<input type="checkbox"/> 35% LATE ORDER SURCHARGE		
	<input type="checkbox"/> 50% CANCELLATION FEE		
	ADJUSTED SUBTOTAL		
	5% G.S.T.		
	TOTAL AMOUNT DUE		
GST REGISTRATION#: 121717813 RT		PST REGISTRATION#: PST-1013-7620	



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Vancouver Warehouse
Unit 10, 3751 North Fraser Way
Burnaby, BC V5J 5G4

MATERIAL HANDLING

Show Name Green Industry Show 2024	Name of Company	Booth Number
Show Date November 20-21, 2024	Deadline Date October 30, 2024	

ADVANCED MATERIAL HANDLING
Starting: 4 weeks prior to show date
Deadline: 1 week prior to show date

- RECEIVE & STORE SHIPMENT UP TO 30 DAYS PRIOR TO SHOW OPENING
- DELIVERY OF SHIPMENT FROM ADVANCED WAREHOUSE TO SHOW SITE
- FIRST PRIORITY UNLOADING STATUS
- DELIVERY OF SHIPMENT FROM SHIPPING AREA TO BOOTH
- REMOVING OF EMPTY CONTAINERS FROM BOOTH TO STORAGE AREA
- RETURNING OF EMPTY CONTAINERS TO BOOTH UPON SHOW CLOSING
- RELOADING OF SHIPMENT FROM BOOTH TO EXHIBITOR ARRANGED OUTBOUND CARRIER

\$00.62 per hundred pounds (lbs.) (**\$127.30** minimum charge)

Weight _____ @ \$00.62/cwt _____

Carrier Name: _____ # of pcs. _____

Bill of Lading # _____

	SUBTOTAL		
	OFFICE USE ONLY		
	<input type="checkbox"/> 35% LATE ORDER SURCHARGE		
	<input type="checkbox"/> 50% CANCELLATION FEE		
	ADJUSTED SUBTOTAL		
	5% G.S.T.		
	TOTAL AMOUNT DUE		
	GST REGISTRATION#: 121717813 RT	PST REGISTRATION#: PST-1013-7620	

CONDITIONS

- ALL ORDERS MUST BE PREPAID
- ALL ORDERS RECEIVED AFTER THE DEADLINE DATE WILL BE SUBJECT TO A 35% LATE FEE
- PLEASE ARRANGE SHIPMENTS TO ARRIVE BETWEEN 9:00 AM - 3:30 PM, MONDAY - FRIDAY
- LOOSE AND UNCRATED SHIPMENTS WILL NOT BE RECEIVED BY ADVANCED WAREHOUSE

**RESHIPPING: Exhibitors must arrange for pickup at show site, all items must be labeled and include completed bill of lading. Material not removed from exhibit area by specified time will be shipped collected by first available carrier.*

ONSITE / ADVANCED LABELING

Green Industry Show 2024
NAME OF EXHIBITING COMPANY - BOOTH #
c/o GOODKEY SHOW SERVICES LTD.
5506 - 48 St NW
Edmonton, AB T6B 2Z1

LIMITS AND LIABILITIES

Goodkey Show Services Ltd. will not be held responsible for concealed damage, or loss of merchandise after delivery to booth before or during installation time, or at conclusion of show prior to delivery to common carrier. Shipments should be insured by the exhibitor for coverage when out of the care, custody and control of Goodkey Show Services Ltd. The condition, count and contents of the materials found in the booth at the time of actual removal will be final and binding and the right is reserved to alter exhibitors bill of lading to reflect actual condition, count and contents found. Goodkey Show Services Ltd. will not be responsible for damages incurred while handling loose exhibit materials or those inadequately packed. Goodkey Show Services Ltd. will not be responsible for failure or delay in performing services when delay is caused by strike, labour storage, or any other cause unavoidable or beyond their control.

Shipments should be insured by the exhibitor for coverage when out of the care, custody, and control of Goodkey Show Services Ltd. The liability of Goodkey Show Services Ltd. is hereby limited to \$0.30 per pound per article and values exceeding this limitation should be insured by the shipper.

All items requiring rigging or special equipment will be charged on a time and material basis. Exhibits or equipment arriving uncrated will be charged an additional 50% handling charge. Goodkey Show Services Ltd. will receive goods only if this form is returned signed and freight is PREPAID.

Signature _____ Date _____



Head Office
5506 - 48 St NW
Edmonton, AB T6B 2Z1
tel no. 780.426.2211 | fax 780.426.5734 | goodkey.com

Vancouver Warehouse
Unit 10, 3751 North Fraser Way
Burnaby, BC V5J 5G4

ONSITE MATERIAL HANDLING

Show Name Green Industry Show 2024	Name of Company	Booth Number
Show Date November 20-21, 2024	Deadline Date October 30, 2024	

ONSITE MATERIAL HANDLING Date: DURING MOVE IN DAY(S) ONLY

- RECEIVE & STORE SHIPMENT UP TO 30 DAYS PRIOR TO SHOW OPENING
- DELIVERY OF SHIPMENT FROM ADVANCED WAREHOUSE TO SHOW SITE
- FIRST PRIORITY UNLOADING STATUS
- DELIVERY OF SHIPMENT FROM SHIPPING AREA TO BOOTH
- REMOVING OF EMPTY CONTAINERS FROM BOOTH TO STORAGE AREA
- RETURNING OF EMPTY CONTAINERS TO BOOTH UPON SHOW CLOSING
- RELOADING OF SHIPMENT FROM BOOTH TO EXHIBITOR ARRANGED OUTBOUND CARRIER

\$00.56 per hundred pounds (lbs.) (**\$112.00** minimum charge)

Weight _____ @ \$00.56/cwt _____

Carrier Name: _____ # of pcs. _____

Bill of Lading # _____

	SUBTOTAL		
	OFFICE USE ONLY		
	<input type="checkbox"/> 35% LATE ORDER SURCHARGE		
	<input type="checkbox"/> 50% CANCELLATION FEE		
	ADJUSTED SUBTOTAL		
	5% G.S.T.		
	TOTAL AMOUNT DUE		
	GST REGISTRATION#: 121717813 RT	PST REGISTRATION#: PST-1013-7620	

CONDITIONS

- ALL ORDERS MUST BE PREPAID
- ALL ORDERS RECEIVED AFTER THE DEADLINE DATE WILL BE SUBJECT TO A 35% LATE FEE
- PLEASE ARRANGE SHIPMENTS TO ARRIVE BETWEEN 9:00 AM - 3:30 PM, MONDAY - FRIDAY
- LOOSE AND UNCRATED SHIPMENTS WILL NOT BE RECEIVED BY ADVANCED WAREHOUSE

*RESHIPPING: Exhibitors must arrange for pickup at show site, all items must be labeled and include completed bill of lading.
Material not removed from exhibit area by specified time will be shipped collected by first available carrier.

ONSITE / ADVANCED LABELING

Green Industry Show 2024
NAME OF EXHIBITING COMPANY - BOOTH #
c/o WESTERNER PARK
4847A-19 Street
Red Deer, AB T4R 2N7

LIMITS AND LIABILITIES

Goodkey Show Services Ltd. will not be held responsible for concealed damage, or loss of merchandise after delivery to booth before or during installation time, or at conclusion of show prior to delivery to common carrier. Shipments should be insured by the exhibitor for coverage when out of the care, custody and control of Goodkey Show Services Ltd. The condition, count and contents of the materials found in the booth at the time of actual removal will be final and binding and the right is reserved to alter exhibitors bill of lading to reflect actual condition, count and contents found. Goodkey Show Services Ltd. will not be responsible for damages incurred while handling loose exhibit materials or those inadequately packed. Goodkey Show Services Ltd. will not be responsible for failure or delay in performing services when delay is caused by strike, labour storage, or any other cause unavoidable or beyond their control.

Shipments should be insured by the exhibitor for coverage when out of the care, custody, and control of Goodkey Show Services Ltd. The liability of Goodkey Show Services Ltd. is hereby limited to \$0.30 per pound per article and values exceeding this limitation should be insured by the shipper.

All items requiring rigging or special equipment will be charged on a time and material basis. Exhibits or equipment arriving uncrated will be charged an additional 50% handling charge. Goodkey Show Services Ltd. will receive goods only if this form is returned signed and freight is PREPAID.

Signature _____ Date _____



Head Office
5506 - 48 St NW
Edmonton, AB T6B 2Z1
tel no. 780.426.2211 | fax 780.426.5734 | goodkey.com

Vancouver Warehouse
Unit 10, 3751 North Fraser Way
Burnaby, BC V5J 5G4

MATERIAL HANDLING AGREEMENT



5506 - 48 ST NW TEL - 1.780.426.2211
Edmonton, AB T6B 2Z1 FAX - 1.888.426.5734

PLACE PRO NUMBER HERE

SHIPPER'S NUMBER

DATE/TIME RECEIVED:
_____ AM
_____ PM

INSTRUCTIONS: COMPLETE ALL SHADED AREAS, RETURN COMPLETED AGREEMENT TO SERVICE DESK WHEN MATERIALS ARE PACKED AND READY FOR SHIPMENT.

DATE: _____ BOOTH NUMBER: _____

FROM: GOODKEY SHOW SERVICES
5506 - 48 Street NW
Edmonton, AB
T6B 2Z1

TO:

SHIPPED FROM: EVENT/FACILITY/CITY
Green Industry Show 2024

IN THE EVENT YOUR SELECTED CARRIER FAILS TO SHOW ON FINAL MOVE-OUT DAY, PLEASE SELECT ONE OF THE FOLLOWING OPTIONS:
CHECK ONE
1) RE-ROUTE VIA GOODKEY LOGISTICS
2) DELIVER BACK TO THE WAREHOUSE AT EXHIBITOR'S EXPENSE

SPECIAL INSTRUCTIONS:

CARRIER: _____
PICK UP NUMBER: _____

RE-ROUTE VIA _____ BY _____
DATE _____ TIME _____ AM/PM

AIR FREIGHT WILL BE BILLED ON ACTUAL OR DIMENSIONAL WEIGHT, WHICHEVER IS GREATER

DECLARED VALUE FOR AIR SHIPMENTS ONLY \$ _____ .00 (OPTIONAL)

CHECK NUMBER OF SEPARATE SHIPMENTS IN BOOTH: 1 2 3 4 OR SPECIFY: _____

GOODKEY LOGISTICS
 STANDARD GROUND UNCRATED AIR FREIGHT NEXT DAY SECOND DAY DEFERRED

OTHER CARRIERS
 COMMON CARRIER VAN LINE AIR FREIGHT NEXT DAY SECOND DAY DEFERRED

FREIGHT INFORMATION					
CHECKER	NO. PIECES	DESCRIPTION OF ARTICLES	* HAZ MAT	WEIGHT (LB) SUBJECT TO CORR.	* EMERGENCY RESPONSE NUMBER IF HAZARDOUS MATERIAL COLUMN USED
		CRATES EXHIBITION MATERIAL, K.D. (WOODEN)			
		CARTONS (CARDBOARD)			
		TRUNKS/ CASES (FIBER) (COLOR)			
		SKIDS/ PALLETS			
		CARPETS (COLOR)			
		CARPET PADDING			

EXHIBITOR SHALL BE RESPONSIBLE FOR ALL SHIPPING CHARGES INCURRED. EXHIBITOR'S SIGNATURE (OR THE SIGNATURE OF THE EXHIBITOR'S AGENT) BELOW DENOTES ACCEPTANCES OF THE TERMS AND CONDITIONS ON THE REVERSE SIDE OF THE FORM. EXHIBITOR OR ITS AGENT CERTIFIES & WARRANTS THAT ITS FREIGHT CONTAINS NO HAZARDOUS MATERIALS, OR IF FREIGHT CONTAINS SUCH MATERIALS, THAT THE EXHIBITOR IS REGISTERED IN CONFORMANCE WITH SUBPART G OF PART 107 CFR TITLE 49, IF APPLICABLE, AND THAT THE HAZARDOUS MATERIALS HAVE BEEN PROPERLY CLASSIFIED, DESCRIBED, PACKAGED, MARKED AND LABELED, AND ARE IN PROPER CONDITION FOR SHIPMENT AS REQUIRED, PERMITTED AND/OR AUTHORIZED UNDER APPLICATION LOCAL, PROVINCIAL/STATE AND FEDERAL STATUTES AND REGULATIONS.

IF NEITHER BOX IS CHECKED, SHIPMENT WILL BE SENT COLLECT: COLLECT PREPAID

BILL FREIGHT CHARGES TO:

CHECKER SIGNATURE	DATE LOADED	CARRIER
TRAILER NO.	START TIME	
EXHIBITOR	FINISH TIME	
SIGNATURE	DRIVER	DATE
PRINT NAME	PIECES RECEIVED	

ONSITE MATERIAL HANDLING AGREEMENT



5506 - 48 ST NW TEL - 1.780.426.2211
Edmonton, AB T6B 2Z1 FAX - 1.888.426.5734

PLACE PRO NUMBER HERE

SHIPPER'S NUMBER

DATE/TIME RECEIVED:

AM
PM

INSTRUCTIONS: COMPLETE ALL SHADED AREAS, RETURN COMPLETED AGREEMENT TO SERVICE DESK WHEN MATERIALS ARE PACKED AND READY FOR SHIPMENT.	DATE:	BOOTH NUMBER:

FROM:	TO:
WESTERNER PARK	
4847A-19 Street	
Red Deer, AB	
T4R 2N7	
SHIPPED FROM: EVENT/FACILITY/CITY Green Industry Show 2024	

IN THE EVENT YOUR SELECTED CARRIER FAILS TO SHOW ON FINAL MOVE-OUT DAY, PLEASE SELECT ONE OF THE FOLLOWING OPTIONS: CHECK ONE 1) <input type="checkbox"/> RE-ROUTE VIA GOODKEY LOGISTICS 2) <input type="checkbox"/> DELIVER BACK TO THE WAREHOUSE AT EXHIBITOR'S EXPENSE _____ SIGNATURE	SPECIAL INSTRUCTIONS: CARRIER: PICK UP NUMBER:
--	--

RE-ROUTE VIA _____ BY _____ DATE _____ TIME _____ AM/PM	AIR FREIGHT WILL BE BILLED ON ACTUAL OR DIMENSIONAL WEIGHT, WHICHEVER IS GREATER DECLARED VALUE FOR AIR SHIPMENTS ONLY \$ _____ .00 (OPTIONAL)
--	---

CHECK NUMBER OF SEPARATE SHIPMENTS IN BOOTH: 1 2 3 4 OR SPECIFY: _____

GOODKEY LOGISTICS

STANDARD GROUND
 UNCRATED
 AIR FREIGHT
 NEXT DAY
 SECOND DAY
 DEFERRED

OTHER CARRIERS

COMMON CARRIER
 VAN LINE
 AIR FREIGHT
 NEXT DAY
 SECOND DAY
 DEFERRED

FREIGHT INFORMATION					
CHECKER	NO. PIECES	DESCRIPTION OF ARTICLES	* HAZ MAT	WEIGHT (LB) SUBJECT TO CORR.	* EMERGENCY RESPONSE NUMBER IF HAZARDOUS MATERIAL COLUMN USED
		CRATES EXHIBITION MATERIAL, K.D. (WOODEN)			
		CARTONS (CARDBOARD)			
		TRUNKS/ CASES (FIBER) (COLOR)			
		SKIDS/ PALLETS			
		CARPETS (COLOR)			
		CARPET PADDING			

EXHIBITOR SHALL BE RESPONSIBLE FOR ALL SHIPPING CHARGES INCURRED. EXHIBITOR'S SIGNATURE (OR THE SIGNATURE OF THE EXHIBITOR'S AGENT) BELOW DENOTES ACCEPTANCES OF THE TERMS AND CONDITIONS ON THE REVERSE SIDE OF THE FORM. EXHIBITOR OR ITS AGENT CERTIFIES & WARRANTS THAT ITS FREIGHT CONTAINS NO HAZARDOUS MATERIALS, OR IF FREIGHT CONTAINS SUCH MATERIALS, THAT THE EXHIBITOR IS REGISTERED IN CONFORMANCE WITH SUBPART G OF PART 107 CFR TITLE 49, IF APPLICABLE, AND THAT THE HAZARDOUS MATERIALS HAVE BEEN PROPERLY CLASSIFIED, DESCRIBED, PACKAGED, MARKED AND LABELED, AND ARE IN PROPER CONDITION FOR SHIPMENT AS REQUIRED, PERMITTED AND/OR AUTHORIZED UNDER APPLICATION LOCAL, PROVINCIAL/STATE AND FEDERAL STATUTES AND REGULATIONS.

IF NEITHER BOX IS CHECKED, SHIPMENT WILL BE SENT COLLECT: COLLECT PREPAID

BELL FREIGHT CHARGES TO:	
CHECKER SIGNATURE	DATE LOADED
TRAILER NO.	START TIME
EXHIBITOR	FINISH TIME
SIGNATURE	CARRIER
PRINT NAME	DRIVER
	DATE
	PIECES RECEIVED

ADVANCE WAREHOUSE SHIPPING LABEL



LOGISTICS

FROM:

EXHIBITION FREIGHT

**ADVANCE
LOCATION**

EVENT NAME: _____

EXHIBITING COMPANY: _____ BOOTH #: _____

SHIP TO: GOODKEY SHOW SERVICES
5506 - 48 Street NW
Edmonton, AB T6B 2Z1

CARRIER: _____ No. OF PIECES: _____ OF _____

Location receiving hours are Monday - Friday, 8:00 am to 5:00 pm | Tel: 1-780-426-2211



LOGISTICS

FROM:

EXHIBITION FREIGHT

**ADVANCE
LOCATION**

EVENT NAME: _____

EXHIBITING COMPANY: _____ BOOTH #: _____

SHIP TO: GOODKEY SHOW SERVICES
5506 - 48 Street NW
Edmonton, AB T6B 2Z1

CARRIER: _____ No. OF PIECES: _____ OF _____

Location receiving hours are Monday - Friday, 8:00 am to 5:00 pm | Tel: 1-780-426-2211

CUSTOMS BROKERAGE

Name of Company:		Contact:	Booth Number:
Telephone no.	Fax no.	Email:	
Method of Payment <input type="checkbox"/> MASTERCARD <input type="checkbox"/> VISA <input type="checkbox"/> AMEX		Expiration Date: _____	CVC: _____
Cardholder name: _____			

Value of the Shipment <i>Please check all that apply</i> <input checked="" type="checkbox"/>	IMPORT	EXPORT
Shipment value from \$0.00 - \$1,500.00	<input type="checkbox"/> \$180.00	<input type="checkbox"/> \$180.00
Shipment value from \$1,501.00 - \$3,000.00	<input type="checkbox"/> \$242.00	<input type="checkbox"/> \$242.00
Shipment value from \$3,000.00 - \$5,000.00	<input type="checkbox"/> \$560.00	<input type="checkbox"/> \$560.00
Shipment value from \$5,000.00 - \$7,500.00	<input type="checkbox"/> \$795.00	<input type="checkbox"/> \$795.00
Shipment value from \$7,500.00 - \$10,000.00	<input type="checkbox"/> \$878.00	<input type="checkbox"/> \$878.00
Shipment value from \$10,000.00 and up	<input type="checkbox"/> \$1354.00	<input type="checkbox"/> \$1354.00

Please note that all duties and taxes are extra.

Other Charges <i>Please check all that apply</i> <input checked="" type="checkbox"/>	EXPORT ONLY
Preparation of Export Documents	<input type="checkbox"/> \$31.00
U.S. Customs Clearance at border	<input type="checkbox"/> \$98.00
Single Trip Bond (private vehicle when required)	<input type="checkbox"/> \$92.00
Carnet Handling	<input type="checkbox"/> \$92.00
Re-Manifesting when required	<input type="checkbox"/> \$62.00
ACE Manifest / SCAC for Private Vehicles	<input type="checkbox"/> \$216.00
Terminal Fees / Handling fees	<input type="checkbox"/> Equal to Payout

For exhibitors ordering return shipments to the USA, please include the following information:

Full address freight to deliver to in the USA:

IRS # for the address that the freight is delivering to (ie. if the exhibitor is Company A in Denver, but the freight is delivering to Company B in Chicago, we require the Chicago companies IRS #)

Total # of pieces	Total weight	Outbound Carrier
-------------------	--------------	------------------

Authorize Goodkey Customs power of attorney to clear our shipment
I have read and understood the limits of liability found on the next page of this document

Signature _____	SUBTOTAL		
	OFFICE USE ONLY 35% LATE ORDER SURCHARGE 50% CANCELLATION FEE ADJUSTED SUBTOTAL		
	5% G.S.T.		
	TOTAL AMOUNT DUE		
Date _____	GST REGISTRATION#: 121717813 RT PST REGISTRATION#: PST-1013-7620		

Customs Brokerage Limits of Liability

I APPLICATION

The following provisions shall apply to all transportation of goods by for-hire highway carriers licensed under the Motor Vehicle Transport Act (Canada, R.S.C., 1970, M -14) or under provincial statutes with the exception of the transportation of:

- a) used household goods,
- b) livestock,
- c) bus parcel express shipments,
- d) the personal luggage of bus passengers,
- e) such other specific commodities as may be specified by provincial law.

II BILL OF LADING

1. A Bill of Lading shall be completed as provided herein for each shipment.
2. On each article covered by the Bill of Lading, there shall be plainly marked thereon by the consignor, the name of the consignee and the destination thereof. This requirement does not apply in cases where the shipment is from one consignor to one consignee and constitutes a truckload shipment.
3. The Bill of Lading shall be signed in full (not initialed), by the consignor and by the carrier as an acceptance of all terms and conditions contained therein.
4. At the option of the carrier a way-bill may be prepared by the carrier and the way-bill shall bear the same number of other positive means of identification as the original Bill of Lading. Under no circumstances shall the way bill replace the original Bill of Lading.

III CONDITIONS OF CARRIAGE

1. **Liability of Carrier**
The carrier of the goods herein described is liable for any loss or damage to goods accepted by him or his agent except as hereinafter provided.
2. **Liability of Originating and Delivering Carriers**
Where a shipment is accepted for carriage by more than one carrier, the carrier issuing the Bill of Lading (hereinafter called the originating carrier) and the carrier who assumes responsibility for delivery to the consignee, (hereinafter called the delivering carrier), in addition to any other liability hereunder, are liable for any loss of or damage to the goods while they are in custody of any other carrier to whom the goods are or have been delivered and from which liability the other carrier is not relieved.
3. **Recovery from Connecting Carrier**
The originating carrier or the delivering carrier, as the case may be, is entitled to recover from any other carrier to whom the goods are or have been delivered the amount of the loss or damage that the originating carrier or delivering carrier, as the case may be, may be required to pay hereunder resulting from loss of or damage to the goods while they were in the custody of such other carrier.
When shipments are interlined between carriers, settlement of concealed damage claims shall be prorated on the basis of revenues received.

4. **Remedy by consignor or Consignee**
Nothing in articles 2 or 3 deprives a consignor or consignee of any rights he may have against any carrier.

5. **Exception from Liability**
The carrier shall not be liable for loss, damage or delay to any of the goods described in the Bill of Lading caused by an Act of God, the Queen's or public enemies, riots, strikes, a defect or inherent vice in the goods, the act or default of the consignor, owner or consignee, authority of law, quarantine or differences in weights of grain, seed, or other commodities caused by natural shrinkage.

6. **Delay**
No carrier is bound to transport the goods by any particular vehicle or in time for any particular market or otherwise than with due dispatch, unless by agreement specifically endorsed on the Bill of Lading and signed by the parties thereto.

7. **Routing by Carrier**
In case of physical necessity where the carrier forwards the goods by a conveyance that is not a licensed for-hire vehicle, the liability of the carrier is the same as though the entire carriage were by licensed for-hire vehicle.

8. **Stoppage in Transit**
Where goods are stopped and held in transit at the request of the party entitled to so request, the goods are held at the risk of that party.

9. **Valuation**
Subject to article 10, the amount of any loss or damage for which the carrier is liable, whether or not the loss or damage results from negligence, shall be computed on the basis of:
 - a) the value of the goods at the place and time of shipment including the freight and other charges if paid; or
 - b) where a value lower than that referred to in paragraph (a) has been represented in writing by the consignor or has been agreed upon, such lower value shall be the maximum liability.

10. **Maximum Liability**
The amount of any loss or damage computed under paragraph (a) or (b) of article 9 shall not exceed \$2.00 per pound (computed on the total weight of the shipment) unless a higher value is declared on the face of the Bill of Lading by the consignor.

11. **Consignor's Risk**
Where it is agreed that the goods are carried at the risk of the consignor of the goods, such agreement covers only such risks as are necessarily incidental to transportation and the agreement shall not relieve the carrier from liability for any loss or damage or delay which may result from any negligent act or omission of the carrier, his agents or employees and the burden of proving absence

from negligence shall be on the carrier.

12. **Notice of Claim**
 - a) No carrier is liable for loss, damage or delay to any goods carried under the Bill of Lading unless notice thereof setting out particulars of the origin, destination and date of shipment of the goods and the estimated amount claimed in respect of such loss, damage or delay is given in writing to the originating carrier or the delivering carrier within sixty (60) days after the delivery of the goods, or, in the case of failure to make delivery, within nine (9) months from the date of shipment.
 - b) The final statement of the claim must be filed within nine (9) months from the date of shipment together with a copy of the paid freight bill.

13. **Articles of Extraordinary Value**
No carrier is bound to carry any documents, specie or any articles of extraordinary value unless by a special agreement to do so. If such goods are carried without a special agreement and the nature of the goods is not disclosed hereon, the carrier shall not be liable for any loss or damage in excess of the maximum liability stipulated in article 10 above.

14. **Freight Charges**
 - a) If required by the carrier the freight and all other lawful charges accruing on the goods shall be paid before delivery and if upon inspection it is ascertained that the goods shipped are not those described in the Bill of Lading the freight charges must be paid upon the goods actually shipped, with any additional charges lawfully payable thereon.
 - b) Should a consignor fail to indicate that a shipment is to move prepaid, or fail to indicate how the shipment is to move, it will automatically move on a collect basis.

15. **Dangerous Goods**
Every person, whether as principal or agent, shipping explosives or dangerous goods without previous full disclosure to the carrier as required by law, shall indemnify the carrier against all loss, damage or delay caused thereby and such goods may be warehoused at the consignor's risk and expense.

16. **Undelivered Goods**
 - a) Where, through no fault of the carrier, the goods cannot be delivered, the carrier shall immediately give notice to the consignor and consignee that delivery has not been made, and shall request disposal instructions.
 - b) Pending receipt of such disposal instructions,
 - i) The goods may be stored in the warehouse of the carrier,

subject to a reasonable charge for storage; or
ii) Provided that the carrier has notified the consignor of his intention, the goods may be removed to, and stored in, a public or licensed warehouse, at the expense of the consignor, without liability on the part of the carrier, and subject to a lien for all freight and other lawful charges, including a reasonable charge for storage.

17. **Return of Goods**
Where notice has been given by the carrier pursuant to article 16a, and no disposal instructions have been received within 10 days from the date of such notice, the carrier may return to the consignor, at the consignor's expense, all undelivered shipments for which such notice has been given.

18. **Alterations**
Subject to article 19, any limitation on the carrier's liability on the Bill of Lading, and any alteration, or addition or erasure in the Bill of Lading shall be signed or initialed by the consignor or his agent and the originating carrier or his agent and unless so acknowledged shall be without effect.

19. **Weights**
It shall be the responsibility of the consignor to show correct shipping weights of the shipment on the Bill of Lading. Where the actual weight of the shipment does not agree with the weight shown on the Bill of Lading, the weight shown thereon is subject to correction by the carrier.

20. **C.O.D. Shipments**
 - a) A carrier shall not deliver a C.O.D. shipment unless payment is received in full.
 - b) The charge for collecting and remitting
The amount of C.O.D. bills for C.O.D. shipments, must be collected from the consignee unless the consignor has otherwise so indicated and instructed on the Bill of Lading.
 - c) A carrier shall remit all C.O.D. monies to the consignor or person designated by him within 15 days after collection.
 - d) A carrier shall keep all C.O.D. monies separate from the other revenues and funds of his business in a separate trust fund or account.
 - e) A carrier shall include as a separate item in his schedule of rates the charges for collecting and remitting money paid by consignees.

IV OTHER SPECIFICATIONS

CANADA CUSTOMS INVOICE / FACTURE DES DOUANNES CANADIENNES

Page of/de

<p>1 Vendor (Name and Address) / Vendeur (Nom et Adresse)</p> <p style="text-align: center;"><i>Name and Address of Shipper</i></p>		<p>2 Date of Direct Shipment to Canada Date d'expédition directe vers le Canada</p> <p style="text-align: center;"><i>Date Shipped Must Be Shown</i></p> <p>3 Other References (Include Purchaser's Order No.) Autres références (inclure le no de commande de l'acheteur)</p> <p style="text-align: center;">Federal Tax ID</p>																																					
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<p>19 Exporter's Name and Address (if other than Vendor) Nom et adresse de l'exportateur (s'il diffère du vendeur)</p> <p style="text-align: center;">Name: <i>Complete this box when the shipper is OTHER than the owner of these Goods (Contact Name, Company Name, Address, Telephone Number, Etc.)</i></p> <p style="text-align: right;">Tel: Fax:</p>		<p>20 Originator (Name and Address) Expéditeur d'origine (Nom et adresse)</p> <p style="text-align: center;">Name: <i>Same as Shipper</i> <i>Indicate Telephone Number and Contact Name (Person who has knowledge of this shipment)</i></p> <p style="text-align: right;">Tel: Fax:</p>																																					
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CANADA CUSTOMS INVOICE / FACTURE DES DOUANNES CANADIENNES

Page _____ of/de _____

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23	24	25

EXHIBITOR PAYMENT POLICY

1. All orders for services from Goodkey Show Services must be accompanied by (1) a completed Credit Card Authorization form.

2. ELIGIBILITY FOR DISCOUNT PRICING

To qualify for the discount pricing offered, payment in full must accompany your order and be received in our offices no later than 4:00 PM, Mountain time on the deadline date on top of each order form. Purchase orders do not qualify for discount pricing.

3. SHOW SITE ORDERS

Charges for orders placed at show site by the cardholder and/or his or her representative will be added to the credit card number on file.

4. METHODS OF PAYMENT

Goodkey Show Services accepts American Express, MasterCard, Visa, Debit Card, Cheque, Bank Wire Transfer and e transfer. Please send e transfer payments to accounting@goodkey.com Purchase Orders are not considered payment. Any cheque returned to us and / or any unapproved credit card transaction, for any reason, will incur a service charge of \$100.00.

5. BANK WIRE TRANSFER INFORMATION

To properly credit your account, please complete the Wire Transfer form included in this service manual and follow the instructions on the form. Please note that there is a minimum \$30.00 service charge applicable for CAD wire transfers and \$50.00 for all international wire transfers. Fees vary depending on the bank processing the transfer.

6. MATERIALS HANDLING

If you are shipping any material to this event, you must complete both the Materials Handling order, the Material Handling Agreement form and the Credit Card Authorization Form. All freight must be shipped to the correct address as instructed in this service manual.

PLEASE REFER TO SHIPMENTS DIRECT TO SHOW SITE ON THE MATERIAL HANDLING FORM.

Please ensure that all shipments are sent

“Prepaid” including all applicable taxes, duties, surcharges, etc. Any charges billed to Goodkey Show Services by your carrier following the event will be charged to the Credit Card number provided along with a \$150.00 service charge.

The greater of actual weight or dimensional weight will be charged on all incoming shipments in excess of 5,000 cubic inches. Dimensional weight is calculated as follows: L x W x H / 139.

Shipment arriving prior to receiving your completed materials handling order forms and / or not properly labeled with Goodkey Show Services shipping labels will incur a 10% surcharge.

7. POST EVENT STORAGE

All freight returned to the advanced storage warehouse following the event to await pick up by the Exhibitor Appointed Carrier will incur Post Show Freight Service charges. Storage charges, at standard industry rates, will be incurred on all freight remaining in our warehouse 3 days beyond the close of show. Storage rates begin at \$450.00 minimum, plus applicable service charge.

8. LABOR PROVIDED UNDER GOODKEY SHOW SERVICES SUPERVISION

Goodkey Show Services shall be responsible for the performance of labor provided under this option. Goodkey Show Services will not be liable for loss or damage caused by delay in labor beginning work when exhibitor requests labor to begin later than the start of the working day.

9. LABOR PROVIDED UNDER EXHIBITOR SUPERVISION

Exhibitor shall be responsible for the performance of labor provided under this option. The exhibitor shall supervise labor secured through Goodkey Show Services in a reasonable manner to prevent bodily injury and/or property damage. It is the exhibitors' responsibility to check in with the Goodkey Show Services Service Desk to collect labor, and to return to Service Desk to release labor when the work is completed.

10. CANCELLATIONS

All requests to cancel orders and for refunds must be made in writing no less than 7 full business days prior to Goodkey Show Services scheduled move-in. All cancellations are subject to a minimum 50% cancellation fee. Any cancellations made within 7 full business days of Goodkey Show Services scheduled move-in will be subject to a 100% cancellation fee.

11. ADJUSTMENTS / CLAIM(S) FOR LOSS

Exhibitor agrees that all claims for loss must be submitted to Goodkey Show Services, in writing, immediately at show site, and in any case, no later than the conclusion of the exhibit. Exhibitor understands and agrees that all claims made after the conclusion of the exhibit will be rejected and no adjustments will be made after the close of the show.

12. All materials and equipment are supplied on a rental basis for the duration of the event and remain the property of Goodkey Show Services.

13. It is understood and agreed that the exhibitor is responsible for the care, custody and control of all materials and equipment supplied by Goodkey Show Services and accepts full responsibility for any loss or damage to the equipment until it is returned to Goodkey Show Services.

14. Goodkey Show Services “Terms and Conditions”, “Payment Policy” and “Electrical Terms & Conditions” are subject to change at the sole discretion of Goodkey Show Services and without notice to any parties.

I confirm I have read and agree to the Terms and Conditions and Exhibitor Payment Policy by Goodkey Show Services. The Terms and Conditions will be binding as of the date that the Exhibitor is signed and accepted below.

Show Name	Show Code	Show Date	Booth Number
Show Venue	Email	Contact Name	Name Of Company
Signature			

PLEASE READ CAREFULLY! YOU ARE ENTERING A CONTRACT WHICH MAY LIMIT YOUR POSSIBLE RECOVERIES IN CASE OF LOSS OR DAMAGE.

The terms and conditions set forth below are part of the contractual agreement between Goodkey Show Services and you, the EXHIBITOR, who accepts the terms and conditions of this contract once any of the following are met.

The Credit Card Authorization form is signed; OR the Materials Handling Agreement is signed; OR the Exhibitor materials are delivered by a carrier to either the Goodkey Show Services (GSS) warehouse, an advanced storage warehouse OR a show site where Goodkey Show Services is the official show contractor; OR an order for labor and / or rental equipment is placed with Goodkey Show Services.

DEFINITIONS

For purposes of this contract, Goodkey Show Services means Goodkey Show Services (GSS), and their employees, agents, officers, and related entities including but not limited to any subcontractors that GSS may appoint. The term "EXHIBITOR" means the Exhibitor, its employees, agents, representatives, and any Exhibitor Appointed Contractor (EAC). Furthermore, it is understood and agreed that the "Exhibitor" is in fact the "SHIPPER" for all purposes, and circumstances notwithstanding anything contained in this contract to the contrary.

PAYMENT FOR SERVICES

Customer shall be liable for all unpaid charges for services performed by GSS or Agents. Customer authorizes GSS to charge their credit card directly for services rendered on its behalf acknowledges and agrees that all calculations provided by Customer are estimates only and are subject to verification and correction as deemed appropriate by GSS.

CREDIT TERMS

All charges are due prior to service being performed. GSS has the right to require prepayment at the time of request for services. A failure to pay timely will result in Exhibitor having to pay in cash in advance for future services. GSS is authorized to charge Exhibitor credit card for any unpaid charges for services provided to Exhibitor including charges for return shipping. Any

charges not paid within 30 days of delivery of service will be subject to interest at a rate of 2% per month until paid in full.

INBOUND AND OUTBOUND SHIPMENTS

Consistent with standard industry practices, there may be a lapse of time between the delivery of shipments to the booth and the arrival of the EXHIBITOR. During such time, the materials will be left unattended. GSS will not be held responsible or liable for any loss, damage, theft or disappearance of materials after same have been delivered to EXHIBITORS booth.

GSS will make every effort to deliver freight to your booth. However, physical limitations of freight elevators, load in doors, etc. may prevent us from doing so and, in these cases, all freight will be placed as close as possible to your booth.

Consistent with standard industry practices, there may be a lapse of time between the completion of packing and the actual pickup of materials from the booth for loading onto outbound carrier. During such time, the materials will be left unattended. GSS will not be held responsible or liable for any loss, damage, theft, or disappearance of materials before same have been picked up for reloading at the conclusion of the event.

All post show freight returned to the advanced storage warehouse will incur both Post Show Freight services charges and storage charges at standard industry prices. \$450.00 Minimum.

Inbound freight shipped to the incorrect advance storage warehouse will incur additional charges consistent with Post Show Freight rates, terms and conditions.

PACKAGING & CRATES

GSS shall not be responsible for damage to loose, uncrated materials, pad wrapped or shrink wrapped, materials, glass breakage, concealed damage, carpets in bags or poly or materials improperly packed. In addition, GSS shall not be responsible for crates and packaging which are unsuitable for handling, in poor condition or have prior damage. Crates and packaging should be of a design to adequately protect contents for handling by forklift or similar means.

DESIGNATED CARRIERS

In order to expedite removal of materials from show site, GSS shall have the

authority to change designated carriers if the carrier designated by EXHIBITOR does not pick up shipment(s) within 4 hours following close of exhibits. Where no disposition is made by EXHIBITOR., materials will be taken to GSS warehouse to await EXHIBITOR shipping instructions and EXHIBITOR agrees to be responsible for post show freight charges related to re-routing and handling. **IN NO EVENT SHALL GSS BE RESPONSIBLE OR LIABLE FOR ANY LOSS RESULTING FROM SUCH REROUTING.** EXHIBITOR hereby agrees and understands that the carrier's terms and conditions apply to their shipment and material once it has been accepted by said carrier. **GSS WILL NOT BE RESPONSIBLE OR LIABLE FOR FAILURE TO PROVIDE THESE CARRIER TERMS AND CONDITIONS TO THE EXHIBITOR.**

DISPOSAL OF GOODS

GSS retains the right to dispose of goods left in our warehouse more than sixty (60) days following the event without liability.

EMPTY CONTAINERS

Empty container labels will be available from the show site service desk. Affixing labels to the containers is the sole responsibility of EXHIBITOR. All previous labels should be removed or obliterated. GSS assumes no responsibility for.

Error in above procedures removal of containers with old empty labels, removal of containers without GSS empty labels, improper information on empty labels. GSS assumes no liability for loss or damage to goods or crates, or the contents therein, while containers are in storage.

EXHIBITOR RESPONSIBILITIES

It is agreed and understood that the Exhibitor is responsible for the care and control of all materials and equipment provided by GSS and accepts full responsibility for any loss or damage to the materials and equipment until it is returned to GSS. All materials and equipment are supplied on a rental basis for the duration of the show and remain the property of GSS. All rentals include delivery, installation and removal from your booth.

GSS' RESPONSIBILITIES

GSS shall be responsible only for those services which it directly provides. GSS assumes no responsibility for any

I confirm I have read and agree to the Terms and Conditions and Exhibitor Payment Policy by Goodkey Show Services. The Terms and Conditions will be binding as of the date that the Exhibitor is signed and accepted below.

persons, parties or other contracting firms not under GSS' direct supervision and control. GSS shall not be responsible for any loss or damage due to strike, lockouts, work stoppages, natural elements, vandalism, acts of God, civil disturbances, power failure, explosions or any other circumstance over which it has no control.

GSS shall not be liable for damage, loss or delay to uncrated freight, freight improperly packed, glass breakage or concealed damage. GSS shall not be liable for ordinary wear and tear in handling of goods or damage of any kind to shrink wrapped goods. All goods should be able to withstand handling by heavy equipment including, but not limited to, forklifts, pallet jacks and dollies. It is the sole responsibility of the Exhibitor to ensure that all goods are packaged correctly prior to shipment or movement on or off the exhibit floor.

INDEMNIFICATION

EXHIBITOR agrees to indemnify, forever hold harmless and defend GSS and their employees, officers and agents from and against all demands, claims, causes of action, fines, penalties, damages (including consequential), liabilities, judgements and expenses (including but not limited to reasonable attorneys' fees and investigation costs) on account of personal injury or death, damages to or loss of property or profits arising out of, or contributed to, by any of the following:

- EXHIBITOR'S negligent supervision of any labor secured through GSS, or the negligent supervision of such labor by any of EXHIBITOR'S employees, agents, representatives, customers, invites and/or any Exhibitor Appointed Contractor (EAC).

- EXHIBITORS negligence, willful misconduct, or deliberate act, or the negligence, willful misconduct, or deliberate act of EXHIBITOR'S employees, agents, representatives, customers, invitees, and/or (EAC) at the show or exposition to which this contract relates, including but not limited to the misuse, improper use, unauthorized alteration, or

negligent handling of GSS' equipment.

- EXHIBITOR'S violation of federal, provincial, or local ordinance.

- EXHIBITOR'S violation of Show Regulations and/or Rules as published and set forth by facility and/or Show Management.

INSURANCE

It is understood that GSS is not an insurer. Any insurance shall be obtained by EXHIBITOR in amounts and for perils determined by EXHIBITOR. EXHIBITOR agrees to provide GSS with a release and waiver of subrogation to the extent of any insurance settlement received.

CLAIM(S) FOR LOSS

EXHIBITOR understand and agrees that all claims for loss or damage must be submitted, in writing, to GSS immediately at show site, and in any case, no later than the conclusion of the show. For purposes of claim reporting the "conclusion" of the show shall be construed as the time show EXHIBITOR'S materials are delivered to the carrier for transportation from show site. EXHIBITOR agrees and understands that all claims after this time shall be rejected.

MAXIMUM RECOVERY

If found liable for any loss, GSS' sole and exclusive MAXIMUM liability for loss or damage to EXHIBITOR'S materials and EXHIBITOR'S sole and exclusive remedy is limited to repair or replacement of like kind and quality, subject to a dollar amount limit equal to the amount paid by EXHIBITOR to GSS for material handling services during the show or exposition under this contract.

MISCELLANEOUS

EXHIBITOR, as a material part of the consideration to GSS for material handling services, waives and releases all claims against GSS, its' employees, agents, and officers with respect to all matters for which GSS has disclaimed liability pursuant to the provisions of this contract.

The EXHIBITOR acknowledges that he or she has read this agreement, understands it and agrees to be bound by its terms, and further agrees that it is the complete and exclusive agreement between the parties. The invalidity or unenforceability of any provision hereof shall not affect, modify or impair the validity and enforceability of all other provisions herein.

BREACH OF CONTRACT AND / OR NEGLIGENCE ONLY

GSS' liability shall be limited to any loss or damage which results solely from GSS' negligence in the actual physical handling of the items comprising EXHIBITOR'S shipment(s) OR which results from BREACH OF THIS CONTRACT and not for any other type of damage or loss. In no event shall GSS be liable to the exhibitor or to any other party for special, collateral, exemplary, indirect, incidental or consequential damages, whether such damages occur either prior to, subsequent to or are alleged as a result of tortious conduct, failure of the equipment or services of GSS or breach of any of the provisions of this agreement regardless of the form of action, whether in contract or notice of the possibility of such damages, or far any damages caused by EXHIBITOR'S failure to perform EXHIBITOR'S responsibilities. Such excluded damages include, but are not limited to, loss of profits, loss of use or business interruption, or other consequential or indirect economic loss(es).

JURISDICTION

THIS CONTRACT SHALL BE CONSTRUED UNDER THE LAWS OF THE PROVINCE OF ALBERTA, BRITISH COLUMBIA, MANITOBA, NEW BRUNSWICK, NEWFOUNDLAND AND LABRADOR, NORTHWEST TERRITORIES, NOVA SCOTIA, NUNAVUT, ONTARIO, PRINCE EDWARD ISLAND, QUEBEC SASKATCHEWAN, AND YUKON WITHOUT GIVING EFFECT TO ITS CONFLICT OF LAWS RULES.

I confirm I have read and agree to the Terms and Conditions and Exhibitor Payment Policy by Goodkey Show Services. The Terms and Conditions will be binding as of the date that the Exhibitor is signed and accepted below.

Show Name	Show Code	Show Date	Booth Number
Show Venue	Email	Contact Name	Name Of Company
Signature			

METHOD OF PAYMENT

IMPORTANT! If you are planning to utilize any of the services provided by **Goodkey Show Services**, please carefully complete and return this form with all your display requirements.

Name of Company:	Contact:	Booth Number:
Address:	Telephone No:	Fax No:
City, Province/State, Postal Code:	Email:	

Cash / Wire Transfer / E-Transfer
Please send all e-transfers to **accounting@goodkey.com**

Company Cheque (REQUIRE A CREDIT CARD BACKUP)
Please make cheque payable to: **Goodkey Show Services Ltd.**
Note: No cheques will be accepted after the order deadline date.
Address: Goodkey Show Services Ltd.
5506 - 48 ST NW
Edmonton, Alberta
T6B 2Z1

Credit Card
For your convenience, we will use this authorization to charge your credit card account for your advance orders, and any additional amounts incurred as a result of show site orders placed by your representative. These charges may include labour. Please complete the information requested below:

MASTER CARD VISA PERSONAL COMPANY

Expiration Date: _____ CVC: _____

Cardholders name: _____

Signature: _____

Cardholders Billing Address

Street: _____

City/Province: _____

Postal Code: _____

*Please note: Adjustments will not be made after the closure of the show. Please visit our on-site service desk for any questions or concerns regarding your order with Goodkey. We have read, understand and agree to all terms as described above and have advised our show site representative accordingly.

Exhibitor Signature: _____

Print Name: _____

Date: _____

Third Party Authorization
FOR USE OF AN EXHIBITOR APPOINTED CONTRACTOR:
We understand and agree that we, the exhibiting firm, are ultimately responsible for payment of charges. In the event that the named third party does not discharge payment of the invoice prior to the last day of the show, charges will revert to the exhibiting company. All invoices are due and payable upon receipt, by either party.

The items checked below are to be invoiced to the third party:

ALL SERVICES
 BOOTH CLEANING
 I & D LABOUR
 MATERIAL HANDLING / IN & OUT
 RENTAL FURNITURE & CARPET
 SIGNS
 OCTANORM
 OTHER (please specify) _____

Third Party Agent: _____

Account #: _____

Expiration Date: _____ CVC: _____

PERSONAL CREDIT CARD COMPANY CREDIT CARD

Cardholders name: _____

Signature: _____

Cardholders Billing Address

Street: _____

City/Province: _____

Postal Code: _____

Phone Number: _____ Fax Number: _____

Email: _____

If you are utilizing Wire Transfer Payment to Goodkey Show Services please complete the following and return to accounting@goodkey.com along with your bank confirmation documents.

Event Name: _____ Booth #: _____

Company Name: _____ Sender's name: _____

Email address: _____ Tel. No. _____

Amount transferred: _____ Date of transfer: _____

Please note: Orders placed remains unconfirmed until the funds are received by Goodkey.

Receiver Name: Goodkey Show Services Ltd

Receiver Address: 5506 – 48 St. NW
Edmonton, Alberta T6B 2Z1

Country: Canada

Bank Name: CIBC – Canadian Imperial Bank of Commerce

Bank Address: 10102 – Jasper Ave
Edmonton, Alberta, Canada T5J 1W5

Account No. 11-27918

Transit #: 00059

Bank #: 010

Swift Code: CIBCCATT

Routing #: CC001000059

Note: Please add \$ 50.00 bank fee for all international wire transfers and \$ 30.00 for all Canadian wire transfers.

Additional info: We have recently noticed a spike in phishing scheme trying to gain access to confidential information from companies. We ask that if you receive a requests from Goodkey to update our payment information, or notice any irregularities, to please contact our office at 780-426-2211 and speak to Rodella or Calvin Goodkey to confirm the authenticity of the request.

GREEN FOR LIFE MAGAZINE OFFICIAL SHOW GUIDE



LOOKING FOR A UNIQUE WAY TO REACH A VERY TARGETED AUDIENCE?

The October/November/December edition of our quarterly *Green for Life* magazine is published a few weeks prior to the Green Industry Show & Conference (GISC), which takes place every November.

The magazine doubles as the official show guide and lists the GISC's exhibitors and the key products they sell and distribute. It also contains a complete guide to the educational conference and related events.

1,500 copies are printed with 1,000 distributed to the ornamental horticultural sector in advance. Copies are also provided on-site, free to conference and trade show delegates.

LANDSCAPE ALBERTA MEMBERS RECEIVE A 15% DISCOUNT ON ALL AD RATES

Outside Back Cover	\$1890	Inside 1/2 Page B/W	\$795
Inside Front/Back Cover	\$1730	Inside 1/3 Page Colour	\$900
Double Page Spread	\$2205	Inside 1/3 Page B/W	\$660
Inside Full Page Colour	\$1745	Inside 1/4 Page Colour	\$650
Inside 1/2 Page Colour	\$1230	Inside 1/4 Page B/W	\$505
Ad Size	Inches (w x h)	Ad Size	Inches (w x h)
Covers	8.5 x 11*	1/3 Page Vertical	2.33 x 10
Full Page	7.5 x 10	1/3 Page Horizontal	7.5 x 3.33
1/2 Page Vertical	3.583 x 10	1/3 Page Island	4.83 x 4.83
1/2 Page Horizontal	7.5 x 4.83	1/4 Page	3.58 x 4.83
1/2 Page Island	4.83 x 7		

*Full page ad only: Include a 0.125 inch bleed on all sides

POLICIES

We reserve the right to refuse, cancel, or edit advertising. Payment terms are net 30 days. Invoice and tear sheets are sent after publication.

PRODUCTION FEES

Charges are applied for ad creation, client-ordered alterations to produce artwork, re-sizing non-standard ads, ads not print ready and other design services. Rates are \$40 per hour 1/2 hour minimum.

PLACEMENT REQUEST

Ad placement will be based on magazine content and printing layout requirements. Placement is at the discretion of the publisher. With the exception of covers, no guarantee is given as to placement location.

Contact Lisa To Book Your Advertising Today!
lisa.brick@landscape-alberta.com

INCREASE TRAFFIC TO YOUR BOOTH WITH THE PASSPORT PROGRAM!

2024 GREEN INDUSTRY SHOW PASSPORT PROGRAM APPLICATION FORM

PASSPORT PROGRAM RULES:

- A maximum of 15 exhibitors permitted to participate in the program
- Acceptance is on a **first-come, first-served basis**
- Participating exhibitors must supply company logo in a timely manner and in a format suitable for printing (300 ppi. tif or jpg image; to be mailed to: lisa.brick@landscape-alberta.com)
- Company representatives must be in the booth at all times to stamp passports
- Application must be received by September 19, 2024 to ensure inclusion in the show guide
- Passport program is available to paid, commercial vendors only
- Exhibitors are not eligible to collect stamps from participating sponsors unless they have registered for the Conference sessions
- GISC management shall have final decision on all aspects of the passport program

HOW THE PASSPORT WORKS:

- Each trade show delegate will receive a passport at registration.
- The passport will list 15 participating exhibitors, including their company logo, booth number and location on the floor plan.
- Delegates visit each participating exhibitor to have their passport book stamped.
- Completed books can be entered into the draw for prizes (total prize value approx. \$600).
- A draw box will be positioned at

the trade show entrance/exit and in the Landscape Alberta booth.

Cost to be a participating exhibitor: \$300 + GST

WHAT YOU GET:

- Increased traffic to your booth as the passport program specifically directs delegates to you.
- Your company logo and booth number on every passport, distributed to all delegates (1,000 printed).
- Advertisements featuring participating companies in the October/November/December issue of *Green for Life* Magazine (show guide).

Exhibitor Company: _____ Booth Number: _____

Contact Name: _____

Company Address: _____

City: _____ Prov/State: _____ Postal/Zip Code: _____

Phone: _____ Fax: _____ Cell: _____

Email: _____

Payment Information (GST Reg# 107595530)

Passport Sponsor \$300 + \$15 (5% GST) = **\$315** Visa Mastercard

Card Number: _____ Expiry Date: _____ / _____

Name on Card: _____ Signature: _____

Email receipt to: _____

To Book Contact lisa.brick@landscape-alberta.com



BRANCHING OUT 2024

NOVEMBER 20TH - 21ST
 RED DEER, AB

ADVERTISING & SPONSORSHIP OPPORTUNITIES

PROMOTE YOUR BUSINESS WITH THE GREEN INDUSTRY SHOW & CONFERENCE

REGISTER TODAY

1-800-378-3198

WWW.GREENINDUSTRYSHOW.COM

CONFERENCE PROGRAM ADVERTISING



3500 copies are printed and distributed to landscape contractors, greenhouse operators, garden centre buyers, nursery growers, landscape architects, municipal agencies, and parks departments.

The conference program is a guide to the educational workshops and sessions, the schedule, related events, and more.

SPACE IS LIMITED!

BOOK BY JULY 31 TO RESERVE YOUR SPOT!

ARTWORK DUE BY AUGUST 15

**RATES STARTING AT \$740
LANDSCAPE ALBERTA MEMBERS SAVE 15% ON PRINT ADVERTISING.**

Ad Location	# Available	Ad Size	Regular Rate	Member Rate
Back Cover	1	5" w x 4.75" h	\$1535	\$1305
Inside Front/Back Cover	2	5.5" w x 8.5" h	\$1180	\$1005
Inside Full Page	2	5" w x 8" h	\$1070	\$910
Inside Half Page	3	5" w x 3.875" h	\$740	\$630

PRINT PRODUCTION ARTWORK SPECIFICATIONS

Artwork supplied by clients is to adhere to the following specifications:

- Electronic layout and pre-press are designed in Adobe Creative Suite.
- Digital files must be in PDF or TIFF format at 300 dpi resolution. Files must have fonts embedded.
- Logos must be supplied as a TIFF or JPG at 300 dpi.
- Ads not print ready will be charged production fees.
- Faxed copies will not be accepted.
- Proofs are supplied for review and signature. A signed proof is required to proceed to press.
- The publisher is not responsible for colour reproduction on supplied advertising.

YES! PLEASE RESERVE MY ADVERTISING SPACE IN THE CONFERENCE PROGRAM

Ad size: Full page Half page Inside cover Back cover & front logo

Note: All ads will be printed in colour

Company: _____

Contact: _____

Address: _____

City/Town: _____ Province: _____ Postal Code: _____

Phone: _____

Email: _____

Upon completion of this form, an Advertising Contract will be sent to the email address above for your authorization. Ad space will be confirmed on return of the signed contract.

EMAIL YOUR COMPLETED FORM TO:

lisa.brick@landscape-alberta.com

Lisa Brick, Landscape Alberta at 587-404-1346

2024 SPONSORSHIP OPPORTUNITIES

*Please note that all sponsorships will include your logo on all our promotional material, websites and in our special Show Edition of the *Green for Life* magazine (if sponsorship booked by September 13th), as well as mentions on social media.

FULL EVENT SPONSORSHIPS

LANYARDS **SOLD**

Exclusive (includes 1000 lanyards) \$3500
Capture the attention of hundreds of delegates as they wear your company name, which is seen throughout the event. This marketing item will be given to delegates as they pick up their badge. Sponsor is to supply approx. 1000 lanyards. Unused lanyards will be returned.

GISC AFTER PARTY **SOLD**

Exclusive \$1000
NEW GISC EVENT! The GISC After Party will take place on Thursday at the Garden Lounge at our host hotel. The After Party is a great way to gather all attendees together to raise a glass and kick back at the end of GISC 2024's first day! Take advantage of this opportunity to be the exclusive host of this fun filled event!

REGISTRATION AREA VIDEO DISPLAY **SOLD**

Exclusive \$1000
GISC 2024 will have an informative video display in the lobby of the event. This display will feature information on the Trade Show and Conference including sessions times, descriptions, operating hours, etc. The exclusive sponsor of this element will have the opportunity to have their logo displayed in the scrolling content or, if they wish, provide a 10 second non audio video or slide advert to add to the content. (sponsor to provide media)

TRADESHOW SPONSORSHIPS

CARPET STICKERS

AISLE STICKERS:

Exclusive (exhibitors only) \$2000
One of the most visible opportunities at the show. Hundreds of green industry professionals will see your logo/name as they explore the show. Custom aisle markers (stickers) will be positioned at both ends of each aisle (12 total). Visibility outside your booth doesn't get any better than this!

DIRECTION STICKERS

Semi-exclusive (max. 3 participants) \$1000
A custom carpet sticker will lead delegates directly to your booth. This opportunity includes placement of up to three (3) stickers, with one (1) at the main entrance to the show floor and the other two (2) at key intersections. (Size: 2'x2')

(Artwork is to be provided by the sponsor, is subject to GISC approval, and includes production costs.)

CHARGING STATIONS

Exclusive \$2000
Sponsor six charging units at stations spread throughout the trade show. These stations include a screen that can contain your logo or even run a video style advertisement. More information can be provided upon request. (sponsor to provide logo/artwork/video)

DELEGATE CARRY BAGS **SOLD**

Exclusive \$1500
Imagine your company name on hundreds of show bags! Show bags will be made available to all delegates as they enter the trade show. Sponsor to supply and be responsible for restocking display racks. Sponsor may hand out bags as delegates enter the trade centre.

HYDRATION STATION/WATER COOLERS

Non-exclusive (max. 3 participants) \$500
Make an impact and reinforce your company image during the trade show by having your company logo displayed on water coolers (2) in the trade show hall. Sponsor has the option to supply cups with company logo.

TAILGATE PARTY

Exclusive \$1500
Don't miss your chance to host this fun, well-attended social event at the GISC. The casual atmosphere allows you to mingle with delegates over refreshments after the close of the tradeshow Thursday. The sponsor receives \$300 worth of drink tickets to hand out to delegates.

TAILGATE PARTY GAME SPONSOR

Exclusive \$250.00
This year our Tailgate Party will feature a corn hole game! Don't miss your chance to sponsor this fun activity. The event location will contain a sign naming you as sponsor and you will receive recognition in all GISC marketing vehicles.

SPONSORS ARE RECOGNIZED ON EVENT SIGNAGE, IN THE CONFERENCE PROGRAM, AND IN **GREEN FOR LIFE** MAGAZINE.

(Subject to date of agreement. Some exceptions apply.)

Contracts must be in place by **September 13th, 2024** to meet all publication deadlines.

PROMOTE YOUR COMPANY BY TAKING ADVANTAGE OF THESE CORPORATE EXPOSURE OPPORTUNITIES



JOB BOARD

Exclusive \$500
As a staple of the GISC, the on-site job board provides career opportunities and HR solutions for the industry. Job listings will also be available to view on the GISC website, when submitted before the deadline.

OUTDOOR DISPLAYS

Exhibitors only (solo promotion) \$1000
Exhibitors only (with co-promotion of GISC) \$500
*Plus parking fees charged by venue (by parking stall or linear foot). Park your equipment, vehicle, or trailer outside the event venue to help welcome visitors to GISC. Space is limited.

CLIPPINGS SPOTLIGHT

Non-exclusive \$300 (limited amount)
In the months leading up to GISC 2024, we are offering the opportunity for your company to have a Sponsor Spotlight write up put into our bi-monthly e-Newsletter, Clippings. What a great way to inform potential customers of what you have to offer and encourage them to visit you at the Show.

*Content to be provided by sponsor but subject to approval by Landscape Alberta.

CONFERENCE SPONSORSHIPS WORKSHOPS/SESSIONS

EDUCATION CHAMPION

Exclusive (per room) \$1200
Promote your company while supporting leading-edge industry education. As an Education Trailblazer your sponsorship includes exclusive sponsorship of a room for the full conference (all sessions), the opportunity to place signage in the room and provide promotional material for attendees.

EDUCATION TRAILBLAZER

Exclusive (per room, per day) \$650
As an Education Champion, your sponsorship includes exclusive sponsorship of a room for a full conference day (3 sessions), the opportunity to place signage in the room and provide promotional material for attendees.

landscape alberta



CONTACT:

Lisa Brick at lisa.brick@landscape-alberta.com or **587-404-1346**

EDUCATION SUPPORTER

Non-exclusive (per session) \$300
As an Education Supporter, you will be the exclusive sponsor for one conference session and the opportunity to place signage in the room and provide promotional material for attendees.

NOTEPAD & PENS **SOLD**

Exclusive \$750
For maximum marketing impact, put your corporate identity right into the hands of conference delegates both during the conference and afterwards. Sponsor to supply approx. 500 notepads and pens.

CONTINENTAL BREAKFAST ONE DAY

Non-exclusive \$600
Continental breakfast for delegates is one of the most appreciated features at the conference. This entitles you to sponsorship of the continental breakfast for one day of the conference.

CONTINENTAL BREAKFAST TWO DAY

Exclusive \$1000
Continental breakfast for delegates is one of the most appreciated features at the conference. This entitles you to sponsorship of the continental breakfast for both days of the conference.

MORNING COFFEE ONE DAY

Non-Exclusive \$600
Coffee and tea gets delegates energized for a productive day. Get the jump on the competition by providing this staple morning pick-me-up! This entitles you to sponsorship of the morning coffee for one day of the conference.

MORNING COFFEE TWO DAY

Exclusive \$1000
Coffee and tea gets delegates energized for a productive day. Get the jump on the competition by providing this staple morning pick-me-up! This entitles you to sponsorship of the morning coffee for both days of the conference.

For exclusive sponsorship opportunities, the previous year's sponsor has first-right-of-refusal until a predetermined date.

Note: GST will be added to all prices.

The Green Industry Show and Conference is produced and managed by Landscape Alberta. GISC proceeds go back to the Industry to support the work and programs of the association.

**The Landscape Alberta
Nursery Producers Group
invites you to their**

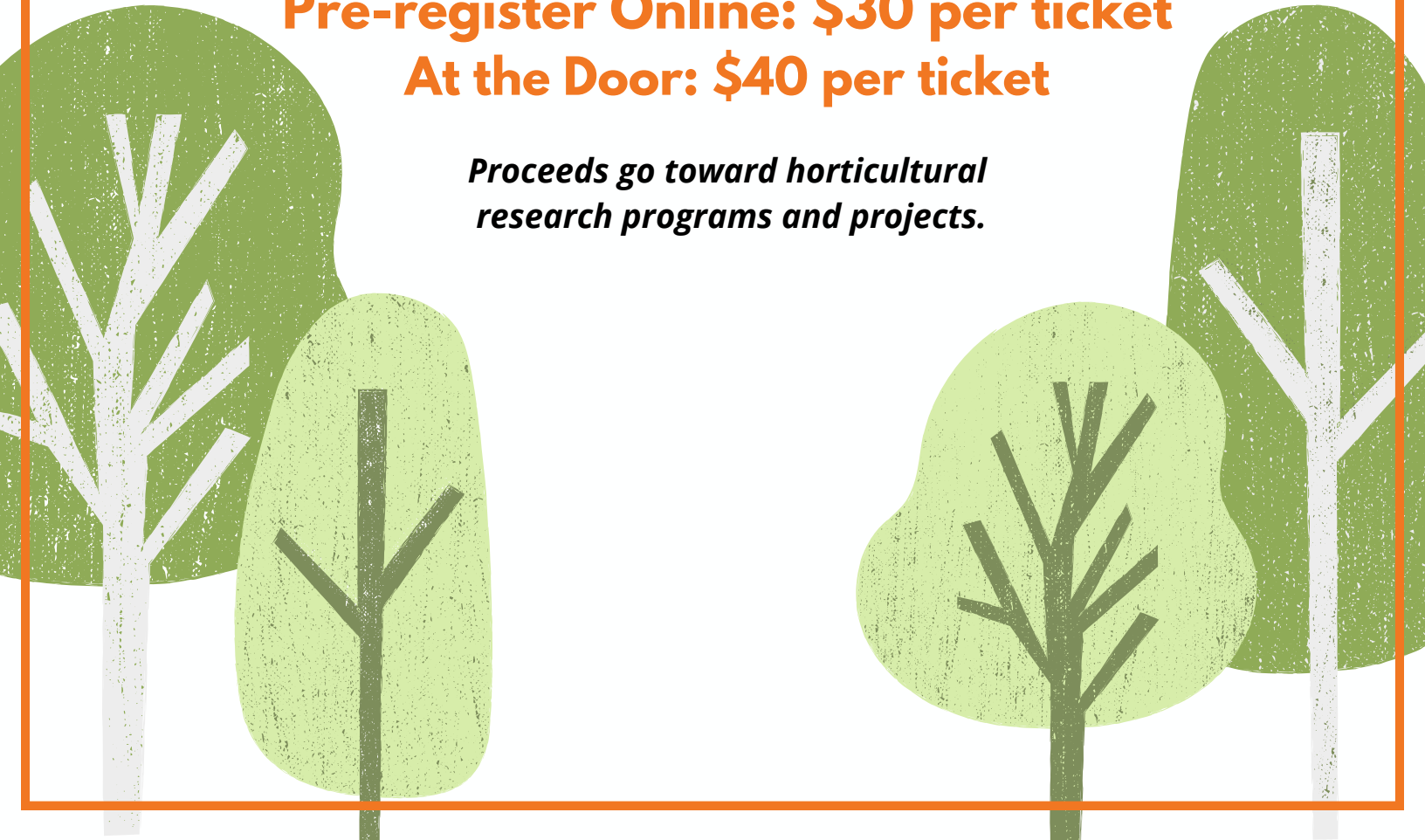
Annual Live & Silent Auction

**Tuesday, November 19, 2024 - 5:00 pm to 10:30 pm
Red Deer Resort & Casino, 3310 - 50 Avenue, Red Deer, AB**

Join in the fun at this year's auction! Dinner and cash bar.

**Pre-register Online: \$30 per ticket
At the Door: \$40 per ticket**

*Proceeds go toward horticultural
research programs and projects.*

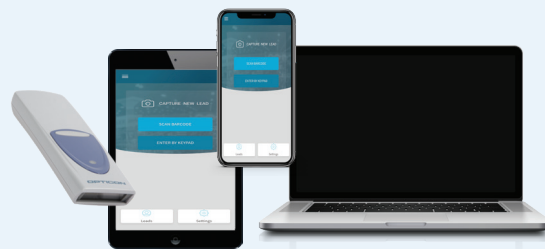


Accelerate Your Business Today!



Order early for the best rate
order.conexsys.com
 EVENT CODE:

With MyLEADS by CONEXSYS convert digitally collected sales leads into customers. Backed by expert support and sound technology, gain access to customizable tools and key delegate information.



MyLEADS - Mobile

Real-time attendee lead information. Ability to either scan badges or type badge ID's. Multiple device options (Android/Apple), which sync to your exhibitor lead portal. Modify custom qualifiers on demand through your exhibitor lead portal. Internet access is required (NOT INCLUDED).

Features

- ✓ Scan Anywhere, Any Time
- ✓ Custom Qualifiers / Demographics
- ✓ Instant Lead Data
- ✓ On Demand Follow Up
- ✓ Reporting Portal
- ✓ Add Notes to Leads
- ✓ Export Leads to Excel
- ✓ Use Your Own Device (1 License Per Device)



MyLEADS - Connect

Use your own scanner at the event to collect leads using our API. Once your order is processed, API documentation and a token key are sent. Multiple device connections are allowed. One company per unique token key.

Features

- ✓ Scan Anywhere, Any Time
- 🔒 Custom Qualifiers / Demographics
- ✓ Instant Lead Data
- ✓ On Demand Follow Up
- 🔒 Reporting Portal
- 🔒 Add Notes to Leads
- 🔒 Export Leads to Excel
- ✓ Use Your Own Device (Multiple Device Connections)







MyLEADS - Standard

A small, lightweight & easy to carry scanner. Equipped with just one button and onboard, it is an easy, straight forward & economical method to collecting your leads. An electronic file is provided within one business day after the end of the event. No electrical power is required. Barcode Scanners must be picked up at Lead Retrieval Service Desk onsite.




Features

- ✓ Scan Anywhere, Any Time
- ✓ Custom Lead Menu
- 🔒 Instant Lead Data
- 🔒 On Demand Follow Up
- 🔒 Reporting Portal
- 🔒 Add Notes to Leads
- ✓ Export Leads to Excel
- ✓ Use our Rental Device (Pick up at Lead Retrieval Desk)

 Order early for the best rate order.conexsys.com EVENT CODE:		Qty	Price	Subtotal
 MyLEADS - Mobile 3 Licenses Use our app on up to 3 of your mobile devices to capture leads that sync instantly to your exhibitor lead portal in real-time. (Internet connection required for real time data. Internet not included)	Early Until 2024-11-08			
	Regular			
MyLEADS - Mobile - Additional License				
 MyLEADS - Connect Use your own device and scanner at the event and connect directly to the database using our API.	Early Until 2024-11-08			
	Regular			
 MyLEADS - Standard Use our small, light weight & easy to carry scanner, equipped with just one key that allows for straight forward use. Scanner(s) must be picked up and returned to the lead retrieval desk.	Early Until 2024-11-08			
	Regular			
				Subtotal
				Tax(5%) +
				Total =

Please Note
 MyLEADS - Mobile activation codes, lead portal login link and set up instructions will be sent in a separate email. All equipment is offered on a rental basis and must be returned to the lead retrieval desk at the start of the scheduled exhibit breakdown period. All equipment is the sole responsibility of the exhibitor during the rental period. Lost or damaged equipment is subject to an additional charge, up to the full replacement cost of \$800. CONEXSYS will take reasonable precautions to ensure the safety and integrity of the data produced from this service and does not accept liability for any losses incurred resulting from missing or invalid information. **Barcode Scanners must be picked up at the Lead Retrieval Services Desk onsite.** To order onsite, please see CONEXSYS at the Lead Retrieval Services Desk.
 HST/GST #134 737 477 | Total Amount due in Canadian Dollars. All refunds are subject to a 20% administration fee.

Contact Information	
Company	<input type="text"/>
Booth #	<input type="text"/>
Address	<input type="text"/>
City	<input type="text"/>
Province/State	<input type="text"/>
Postal/Zip Code	<input type="text"/>
Onsite Contact	<input type="text"/>
Onsite Phone	<input type="text"/>
Email (for Leads)	<input type="text"/>

Payment Information	
	  
Card Number	<input type="text"/>
Name on Card	<input type="text"/>
Expiration Date	<input type="text"/>
CVV #	<input type="text"/>
Ordered By	<input type="text"/>
Email (for receipt)	<input type="text"/>
Signature	<input type="text"/>

MyLEADS - Standard Lead Menu (Optional)

Exhibitor: _____

Booth: _____

References (Maximum 8)

Ex. Sales reps, Territories, Divisions,

1		5	
2		6	
3		7	
4		8	

Products/Services

1		14	
2		15	
3		16	
4		17	
5		18	
6		19	
7		20	
8		21	
9		22	
10		23	
11		24	
12		25	
13		26	

Follow ups (Maximum 8)

<input type="checkbox"/>	1. Phone call		OTHER
<input type="checkbox"/>	2. Sales visit	<input type="checkbox"/>	
<input type="checkbox"/>	3. Demonstration	<input type="checkbox"/>	
<input type="checkbox"/>	4. Quotation	<input type="checkbox"/>	
<input type="checkbox"/>	5. Send literature	<input type="checkbox"/>	
<input type="checkbox"/>	6. Hot lead (urgent)	<input type="checkbox"/>	
<input type="checkbox"/>	7. See notes	<input type="checkbox"/>	
<input type="checkbox"/>	8. Ready to purchase	<input type="checkbox"/>	
<input type="checkbox"/>	9. Makes purchasing decision	<input type="checkbox"/>	
<input type="checkbox"/>	10. Order placed at show	<input type="checkbox"/>	

PLEASE TYPE OR PRINT



RED DEER

RESORT & CASINO

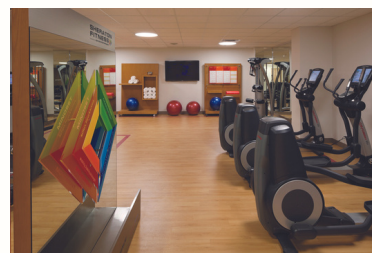
LANDSCAPE ALBERTA

(November 18 - 21, 2024)

Guest Special Room Rate of \$139.00

Room amenities include:

- 42" flat screen television
- Complimentary in-room Keurig Coffee Maker
- Complimentary high-speed Internet (wireless)
- Mini fridge and microwave



Welcome to Red Deer Resort and Casino, your home away from home.

Conveniently located midway between Calgary and Edmonton. Feel refreshed in our 241 contemporary guestrooms and suites, providing spacious surroundings for your comfort. Indulge in culinary delights at our three distinctive on-site restaurants, complemented by a stylish lobby lounge connecting to a patio.

Amenities to enjoy:

- Seamless Connectivity
- Unrivaled Relaxation: Escape to tranquility with an indoor heated pool and 24-hr Fitness Centre
- Do Business with Ease: Attend to your business requirements at the round-the-clock Business Center.
- Culinary Delights: Delight in an à la carte breakfast on weekdays and a lavish weekend brunch at our Restaurant. Experience the refreshing ambiance of our Garden Terrace Lounge.
- Tesla Charging Stations

Reservation Deadline: October 14, 2023

Online: <https://reservations.travelclick.com/108483?groupID=4210984>

Phone: 403-755-8830